

# CONSERVATORY METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898

Tel: 303-987-0835 • 800-741-3254 • Fax: 303-987-2032

Website: [www.yourcmd.org](http://www.yourcmd.org) • District Manager's Email: [abeckman@sdmsi.com](mailto:abeckman@sdmsi.com)

## NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Laverne Palmer	President	2016/May 2016
Birgit Baldwin	Treasurer	2018/May 2018
Dan Staley	Assistant Secretary	2016/May 2016
Pedro L. Moczo, Jr.	Assistant Secretary	2018/May 2018
Ronald Degenhart	Assistant Secretary	2018/May 2018
AJ Beckman	Secretary	

DATE: May 18, 2015

TIME: 9:00 A.M.

PLACE: Conservatory Clubhouse  
2665 South Jebel Way  
Aurora, Colorado

### I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Recite Pledge of Allegiance.

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C. Approve Agenda.

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D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the March 16, 2015 regular meeting (enclosure).
- Acknowledge Homeowners' Association Meeting Reports/Updates.
- Determine Director on Duty for the months of October and November 2015.
- Acknowledge the Collections Report through April, 2015 (enclosure).

II. COMMUNITY COMMENTS

A. \_\_\_\_\_

III. FINANCIAL MATTERS

A. Review and consider approval of the payment of claims for Check Nos. \_\_\_\_-\_\_\_\_ for the period ending May 18, 2015, in the amount of \$\_\_\_\_\_ (to be distributed at meeting).

\_\_\_\_\_

B. Review and accept unaudited financial statements through the period ending April 30, 2015 (to be distributed at meeting).

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C. Review cash position schedule as of May 18, 2015 and current cash flow projection through October, 2016 (to be distributed at meeting).

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D. \_\_\_\_\_

IV. LANDSCAPING MATTERS (10:00 A.M.)

A. Review monthly report from Valley Crest Landscape Maintenance, Inc. for April 2015 (enclosure).

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B. Landscaping Committee update.

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1. Discuss status of flowers at entry monuments.

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2. Discuss 2015 Tree Replacement Project.

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3. \_\_\_\_\_

V. OPERATIONS AND MAINTENANCE MATTERS

**Note: Board action(s) involving the expenditure of funds will be deferred to the end of the Agenda under Contract Approvals.**

- A. Review Manager's Report (enclosure).

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- B. Fence Replacement Committee update and Authorization for Final Payment (enclosure).

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- C. Review mailbox kiosk repair proposals (to be distributed).

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- D. Update on status of monument lighting (enclosure).

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- E. Review Holiday Lighting Proposal (enclosure).

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- F. Review and discuss proposal for Faux-Stone repairs by ASR Companies, Inc. (to be distributed).

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- G. Review and discuss proposal from ASR Companies, Inc. for leveling monument located in Tract B (to be distributed).

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- H. Review proposals from Roberts Treescaping LLC for Phase Three of Wildlife Barrier Installation Project and Required Pruning, and Valley Crest Landscaping Inc. for trimming along north side of property (enclosures).

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VI. LEGAL MATTERS

- A. Status of discussions with Lennar Homes on responsibilities, obligations and coordinated efforts for new development.

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  - 1. Public Arts Obligation.

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2. Other.

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B. Status of discussions with DR Horton regarding conveyance of detention ponds and Tract V improvements.

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C. Status of Account for 20590 E. Hamilton Avenue listed on Collections Report and Charges of \$420.09 Received from Title Company Following Account Payoff.

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VII. BOARD MEMBER INPUT

A. \_\_\_\_\_

VIII. NEW BUSINESS

A. \_\_\_\_\_

IX. CONTRACT APPROVALS

A. Review Landscape Expenditure Budget Tracking Matrix (enclosure).

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B. Ratify approval of First Addendum to Service Contract with Parker Electric, Inc. for installation of electrical outlet on monument located in Tract X for \$339.00 (enclosure).

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C. Ratify Addendum No. 5 to Service Contract with Valley Crest Landscape, Inc. for gate valve repairs in the amount of \$1,986.77 (enclosure).

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D. Consider approval of Service Contract with Swingle Lawn, Tree & Landscape Care for Holiday Décor (enclosure - proposal).

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E. Consider approval of Contract with Roberts Treescaping LLC for installation of wildlife barrier (enclosure – proposal).

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- F. Consider approval of Sixth Addendum to the Valley Crest Landscaping, Inc. Contract for trimming along North side of property for \$1,029.64 (enclosure).
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X. EXECUTIVE SESSION MATTERS - §§24-6-402(4)(b) and (e), C.R.S.

- A. Update on Pending Court Case 2014CV32480.
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- B. Off Site Detention Ponds.
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XI. OTHER BUSINESS

- A. Community Outreach:

- 1. Discuss items for Community Update.
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- B. \_\_\_\_\_

XII. LANDSCAPING MATTERS CONTINUED

- A. Review and discuss Cost Benefit Analysis prepared by Norris Design, Inc. for Renovation of Irrigated Areas (enclosure).
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- 1. Review and discuss timeline for Turf Reduction Project (enclosure).
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XIII. ADJOURNMENT **THE NEXT REGULAR MEETING IS SCHEDULED FOR JUNE 15, 2015**