

# PAINT BRUSH HILLS METROPOLITAN DISTRICT

## Administrative Offices

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### NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expires:</u>
Kim Griffin	President	2018/May 2018
Calvin Pollard	Vice President	2016/May 2016
Doug Burrer	Treasurer	2016/May 2016
Floyd Roberts	Assistant Secretary	2018/May 2018
John Bruszenski	Assistant Secretary	2016/May 2016

DATE: August 20, 2015  
TIME: 7:00 p.m.  
PLACE: Paint Brush Hills Metropolitan District Office  
9830 Liberty Grove Drive  
Falcon, Colorado 80831

#### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
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- B. Approve Agenda.
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- C. Public Comments. (For items not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet).
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- D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Acknowledge Manager’s Report (enclosure).
  - Acknowledge Staff Report (enclosure).
  - Acknowledge Operations Report (enclosure).
  - Approve Minutes of the July 16, 2015 Regular Meeting (enclosure).
  - Ratify Future Conveyance and Acceptance of Property Agreement between Lorson Southland Corporation and the District (enclosure).
  - Ratify Private Detention Basin / Stormwater Quality Best Management Practice Maintenance Agreement and Easement among El Paso County, Lorson Southland Corporation and the District (enclosure).
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II. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending August 20, 2015, as follows (to be distributed at meeting):

General Fund:	\$
Debt Service Fund:	\$
Enterprise Fund:	\$
<b>Total:</b>	<u>\$</u>

- B. Review and accept unaudited financial statements for the period ending July 31, 2015 (enclosure).

- C. Discuss and consider 2016 Budget matters.

- D. Discuss and consider Requests for Proposals for 2015 Audit.

- E. Review and Acknowledge 2015 Budget Priorities (enclosure).

- F. Discuss and consider employee retirement plan.

III. LEGAL MATTERS

- A. Update on Londonderry Drive Landscape Easements.

- B. Discuss status of creation of Sub-District.

IV. ENGINEER MATTERS

- A. Discuss Engineers Report (enclosure).

- B. Discuss status of Water Master Plan (to be distributed).

- C. Discuss status of Well No. 6 Pilot Project (to be distributed).

- D. Discuss status of Office & Shop Project (to be distributed).
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- E. Discuss and consider proposal for Lift Station Emergency Capacity Analysis and approval of Fourth Addendum to Independent Contractor Agreement with RG & Associates (enclosure).
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V. OPERATIONS AND MAINTENANCE

- A. Discuss and consider proposal for the purchase of a 2015 Ford F150 Pickup from Phil Long Ford and execution of Lease-Purchase Agreement with Farmers State Bank regarding same (enclosure).
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- B. Discuss and consider proposal for planting of trees in North Manchester Park and South Manchester Park from Franks & Beans, LLC dba F & B Landscaping and approve Independent Contractor Agreement and First Addendum to Independent Contractor Agreement regarding same (enclosure).
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VI. OTHER BUSINESS

- A. \_\_\_\_\_

VII. EXECUTIVE SESSION (§§24-6-402(4)(b), (e) and (f), C.R.S.) (if necessary)

- A. \_\_\_\_\_

VIII. ADJOURNMENT **THE NEXT SPECIAL MEETING IS SCHEDULED FOR SEPTEMBER 9, 2015.**