

GREATROCK NORTH WATER AND SANITATION DISTRICT

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Mission: To provide the highest quality of water at the most affordable price for current customers and to provide for the expansion of the District as growth occurs.

NOTICE OF A REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Robert William Fleck	President	2016/May 2016
John D. Wyckoff	Vice-President	2018/May 2018
Jeffrey Polliard	Treasurer	2018/May 2018
Brian K. Rogers	Secretary	2016/May 2016
Dave Lozano	Asst. Secretary	2018/May 2018

Consultants:

Lisa A. Johnson	District Manager
Jennifer Gruber Tanaka, Esq.	District General Counsel
Bradley A. Simons, PE	District Engineer

DATE: November 3, 2015
TIME: 5:30 P.M.
PLACE: United Power
500 Cooperative Way
Brighton, Colorado 80603

I. ADMINISTRATIVE MATTERS (Action Items Status Matrix – enclosure - 002)

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda.

C. Board of Director's Report.

D. Manager's Report (enclosure - 003).

II. CONSENT AGENDA

A. These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

1. Review and approve the Minutes of the October 6, 2015 regular meeting (enclosure – 004).
2. Consider ratifying approval of payment of claims through the period ending October 10, 2015 (enclosure - 005).

General Fund	\$	58,572.21
Debt Service Fund	\$	-0-
Capital Projects Fund	\$	-0-
Total Claims:	\$	<u>58,572.21</u>

3. Acceptance of cash position schedule and unaudited financial statements through the period ending September 30, 2015 (enclosure – 005a).
4. Operations and Maintenance update and monthly work orders (enclosures – 006 and 007).
5. Review monthly water quality report (enclosure – 008).
6. Review monthly water meter installations (no report this month).
7. Review and consider approval of the First Addendum to the Independent Contractor Agreement with Special District Management Services, Inc. (enclosure - 009).
8. Review and consider approval of the Second Addendum to the Independent Contractor Agreement with Elite Industries, Inc (enclosure - 010).
9. Review and consider approval of a continued engagement letter with White, Bear, Ankele, Tanaka and Waldron (enclosure - 011).
10. Review and consider approval of an engagement letter with Kutak Rock Arbitrage Consulting LLC (enclosure - 012).

11. Review and consider renewal of engagement of Schilling & Co. Agreement for EDOP Financial Analysis Financial Reporting Services (no change in fees or services).
12. Review and consider renewal of Independent Contractor Agreement with Bishop-Brogden Associates, Inc. for Renewable Water Supply Acquisition Services (pending confirmation of any rate changes).
13. Independent Contractor Agreement with Rocky Mountain Power Generation, Inc., for Generator Preventative Maintenance Services (no change in scope or fees).
14. Independent Contractor Agreement with Dan's Custom Construction, Inc., for General Contracting Services (no change in scope or fees).
15. Independent Contractor Agreement with Northern Colorado Constructors, Inc., for On-Call and Emergency Repairs Services (no change in scope or fees).
16. Review and consider approval of Completion of Services and Termination of Agreement for the following:
 - Timber Line Electric & Control Corporation – Greatrock North Power Failure Monitoring and SCADA Work and Electrical Repairs from Preventative Maintenance Analysis(enclosures -013 and 014).
 - Premier Industries – Landscape Maintenance Services (enclosure - 015).
 - Instrument & Supply West, Inc. – Pump Station Control Valve Maintenance and Inventory Services (enclosure - 016).
 - Redman Pothole Services, LLC – Rockinghorse Farms Potholing Services and Curb Stop Repair Services – Rocking Horse Farms and Box Elder Creek Ranch and Greatrock North Curb Stop Inspection and Exercising Services (enclosures – 017, 018 and 019).
 - High Plains Engineering & Design, LLC – Geotechnical Engineering Services for Greatrock North Pump Station Project (enclosure - 020).
 - PWSI, Inc. – Survey Services for Greatrock North Pump Station Project (enclosure - 021).

-Pure Water Solutions, Inc. – Reverse Osmosis System Inspection Services (enclosure - 022).

-Generator Source LLLP d/b/a Diesel Service & Supply – Radiator Repair Services (enclosure - 023).

REGULAR AGENDA

III. FINANCIAL MATTERS

A. Consider engagement of Schilling & Co. to perform the 2014 Audit for an amount not to exceed \$ _____ (to be distributed).

B. Conduct public hearing to consider Amendment to 2015 Budget (if necessary). Consider adoption of Resolution to Amend the 2015 Budget and Appropriate Expenditures.

C. Conduct Public Hearing on the proposed 2016 Budget and consider adoption of Resolutions Nos. 2015-11-01 – 2015-11-03 to Adopt the 2016 Budget and Appropriate Sums of Money and Set Mill Levies (for General Fund _____, Debt Service Fund _____ and Other Fund(s) _____ for a total mill levy of _____)(enclosure – draft 2016 Budget, and resolutions – 024, 025, 026).

D. Consider Adoption of Resolution No. 2015-11-04, Resolution Concerning the Imposition of Various Fees, Rates, Penalties and Charges for Water Services and Facilities (enclosure - 027).

E. Consider Adoption of Resolution No. 2015-11-05 Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (enclosure – 028).

IV. WATER MATTERS (ADJOURN TO EXECUTIVE SESSION PURSUANT TO §§24-6-402(4)(b) and (e), C.R.S., IF NECESSARY)

A. Discuss pending water court cases.

V. ENGINEER'S REPORT (enclosure - 029)

A. Concentrate Management.

1. Discuss status of committee meetings and actions items status matrix.

2. Review financing options (enclosure – 030 and 031).

VI. OPERATIONS/MAINTENANCE MATTERS

A. Discuss status of proposal from TZA Water Engineers for GIS mapping services.

VII. LEGAL MATTERS

A. Consider Adoption of Resolution No. 2015-11-06: 2016 Annual Administrative Matters (enclosure - 032).

B. Consider Adoption of Resolution No. 2015-11-07: Resolution Regarding Election Matters (enclosure - 033).

VIII. OTHER BUSINESS

A. _____

IX. COMMUNITY COMMENTS (ITEMS NOT ON THE AGENDA ONLY. COMMENTS LIMITED TO 3 MINUTES PER PERSON AND TAKEN IN ORDER LISTED ON SIGN UP SHEET).

A. _____

X. ADJOURNMENT **THE NEXT MEETING IS SCHEDULED FOR TUESDAY, DECEMBER 8, 2015 AT 5:30 P.M.**