

PAINT BRUSH HILLS METROPOLITAN DISTRICT

9830 Liberty Grove Drive
Falcon, CO 80831
Tel: 719-495-8188 Fax: 303-987-2032

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

Kim Griffin
Calvin Pollard
Doug Burrer
Floyd Roberts
John Bruszenski

Office:

President
Vice President
Treasurer
Secretary
Assistant Secretary

Term/Expires:

2018/May 2018
2016/May 2016
2016/May 2016
2018/May 2018
2016/May 2016

DATE: October 15, 2015
TIME: 7:00 p.m.
PLACE: Paint Brush Hills Metropolitan District
9830 Liberty Grove Drive
Falcon, Colorado 80831

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
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- B. Approve Agenda.
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- C. Public Comments. (For items not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet)
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- D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Acknowledge Manager's Report (enclosure 01.01).
- Acknowledge Staff Report (to be distributed).
- Acknowledge Operations Report (enclosure 01.02).
- Approve Minutes of the September 17, 2015 Regular Meeting (enclosure 01.03)
- Ratify Amended Private Detention Basin / Stormwater Quality Best Management Practice Maintenance Agreement and Easement among El Paso County, Lorson South Land Corp., and the District

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- E. Discuss and consider Notice of Wastewater Treatment Rate Increase pursuant to Intergovernmental Agreement between Woodmen Hills MD and the District dated June 2, 2011 (enclosure 01.04).
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- F. Discuss and consider cancellation of December 17, 2015 Regular Meeting.
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- G. Discuss and consider date for Board and Staff Holiday Social.
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II. FINANCIAL MATTERS

- A. Review and approve the payment of claim for the period ending October 15, 2015 as follows (enclosure 02.01):

General Fund:	\$ TBD
Debt Service Fund:	\$
Enterprise Fund:	\$ TBD
Total:	\$ TBD

- B. Review and accept unaudited financial statements for the period ending September 30, 2015 (enclosure 02.02).
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- C. Distribution of proposed 2016 Budget (to be distributed).
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- D. Review and acknowledge 2015 Budget Priorities (to be distributed).
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- E. Discuss and consider employee retirement plan.
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- F. Discuss and consider delinquent accounts and adoption of Resolution No. 2015-10-01 Certifying Delinquent Water and Sewer Fees, Rates, Tolls, Penalties and Charges to El Paso County Treasurer for Collection (enclosure 02.03).
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- G. Discuss and consider adoption of Resolution 2015-10-02 Authorizing Issuance of Credit Cards to Certain Employees (enclosure 02.04).
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III. LEGAL MATTERS

- A. Discuss and consider Resolution 2015-10-03 Regarding Election for Subdistrict A – Paint Brush Hills Metropolitan District (enclosure 03.01).
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IV. ENGINEER MATTERS

- A. Discuss Engineer's Report (to be distributed).
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1. Discuss status of Office & Shop Project (to be distributed).
a. Discuss and consider cost estimate for 1041 submittal.
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2. Discuss status of Storage Tank Inspections
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3. Discuss status of Well No. 7 Pilot Project (to be distributed).
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4. Discuss status of Dawson Well/Cherokee Pipeline/ Master Plan (to be distributed).
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5. Discuss status of Emergency Overflow Storage Capacity (Lift Station)
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V. OPERATIONS AND MAINTENANCE

- A. Discuss and consider application to Colorado Department of Public Health & Environment 2016 Small Communities Grant Fund for electronic read transmitters project (enclosure 05.01).
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VI. PERSONNEL MATTERS

- A. Discuss and consider employee Paid Time Off (PTO) policy.
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VII. OTHER BUSINESS

- A. _____
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VIII. EXECUTIVE SESSION (24-6-402(4)(b) and (e), C.R.S.) (if necessary)

IX. ADJOURNMENT

THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 19, 2015.