

## HAWTHORN METROPOLITAN DISTRICT NOS. 1 & 2

### SPECIAL MEETING

5740 Olde Wadsworth Boulevard

Arvada, Colorado 80002

November 19, 2015

2:00 PM

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Christopher Elliot, President	Term to May 2018
C. Regan Hauptman, Vice President	Term to May 2016
P. Ron Hauptman, Treasurer	Term to May 2016
Matthew Cavanaugh, Secretary	Term to May 2016
Corey Elliott, Assistant Secretary	Term to May 2018

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### AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approve Agenda
4. Public Comment - Members of the public may express their views to the Board(s) on matters that affect the District(s) on items not otherwise on the agenda. Comments will be limited to three (3) minutes.
5. Approval of Minutes from the July 28, 2015 Special Meeting (**enclosure**)
6. Legal Matters
  - a. Consider Adoption of 2016 Joint Administrative Matters Resolution (**enclosure**)
  - b. Consider Adoption of Joint Resolution Regarding May 2016 Election (**enclosure**)
  - c. Insurance
    - i. Property and Liability Schedule Limits (**enclosures**)
    - ii. SDA membership Renewal
    - iii. Agency Fee Agreement (Price increase from \$350/year to \$475/year)
  - d. Consider Approval of Disclosure Notice Pursuant to § 32-1-809, C.R.S. (**enclosures**)
  - e. Consider Approval of Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law as District General Counsel (**enclosures**)
  - f. Consider Extension of Independent Contractor Agreement with Stillwater Community Management, LLC and increase in fee for District Management Services for 2016 (**enclosure**)
  - g. Consider Adoption of Amended and Restated Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**enclosure**)
  - h. Consider Adoption of Seconded Amended and Restated Resolution Concerning the Imposition of an Operations Fee (**enclosure**)
  - i. Consider Approval of Independent Contractor Agreement with Keesen Landscape Management, Inc. for Snow Removal Services for the 2015-2016 Season (**enclosure**)

7. Financial Matters

- a. Unaudited Financial Report/Claims Payable (**enclosure**)
- b. Conduct 2015 Budget Amendment Hearing and Consider Adoption of Resolution to Amend 2015 Budgets (**enclosure**)
- c. Conduct 2016 Budget Hearings and Consider Adoption of Resolutions to Adopt 2016 Budgets and Set Mill Levies (**enclosures**)
- d. Consider Engagement of CliftonLarsonAllen, LLP for 2016 Accounting Services (**to be distributed**)
- e. Consider Engagement of CliftonLarsonAllen, LLP for Services Related to Financial Forecast for Bonds (**enclosure**)
- f. Discuss and Consider Approval of Engagement of CliftonLarsonAllen, LLP for Municipal Advisor Services related to the 2015 Bonds (District No. 2) (**enclosure**)
- g. Consider Engagement of Dazzio & Associates, PC to Perform 2015 Audit (District No. 2) (**enclosure**)
- h. Review and Consider Approval of Term Sheet for Series 2015 Limited Tax General Obligation Subordinate Cash Flow Bonds (District No. 2) (**enclosure**)
- i. Other Financial Matters

8. Construction Matters

9. Management Update

- a. Discuss Letter from KT Engineering Regarding Detention Pond Maintenance Recommendations (**enclosure**)

10. Other Business

11. Next Meeting

12. Adjourn