

# PROMENADE AT CASTLE ROCK METROPOLITAN DISTRICT NOS. 1-3

## REGULAR MEETING

5750 DTC Parkway, Suite 210

Greenwood Village, CO 80111

Monday, November 30, 2015

3:00 p.m.

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Peter Cudlip, President	Term to May 2018
Steven Zezulak, Secretary/Treasurer	Term to May 2016
Bryan McFarland, Assistant Secretary	Term to May 2018
Donald Provost, Assistant Secretary	Term to May 2018
Nicole Haselden, Assistant Secretary	Term to May 2016

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### AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Qualifications / Conflicts of Interest / Reaffirmation of Disclosures
4. Approval of Agenda
5. Approval of Minutes from the November 2, 2015 Meeting
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
7. Legal Matters
  - a. 2016 Joint Annual Administrative Resolution
  - b. Insurance Matters
    - i. 2016 Agency Services Agreement
  - c. Consider Approval of Engagement Letter of White Bear Ankele Tanaka & Waldron as General Counsel
  - d. Consider Approval of Joint Resolution for May 2016 Election
  - e. Consider Approval of Infrastructure Reimbursement Agreement between Promenade at Castle Rock Metropolitan District No. 2 and Sam's West, Inc.
8. Capital Improvement Matters
  - a. Consider Adoption and Ratification for Resolution Regarding Approval of Eligible Costs and Authorization for Requisition No. 1
  - b. Consider Adoption and Ratification for Resolution Regarding Approval of Eligible Costs and Authorization for Requisition No. 2
  - c. Consider Adoption and Ratification for Resolution Regarding Approval of Eligible Costs and Authorization for Requisition No. 3
  - d. Consider Approval of Addendum for Independent Contractor Agreement between District No. 2 and Ground Engineering Consultants, Inc. for General Engineering Services for Blocks 1 through 8
  - e. Consider Approval of Addendum for Independent Contractor Agreement between District No. 2 and Galloway & Company, Inc. for Architectural Review Services

- f. Ratify Post-Award Modifications to Agreement between District No. 2 and Colorado Designscares, Inc. for Infrastructure Site Furnishings & Landscaping Contract
  - g. Ratify and Approve Change Order between Districts No. 2 and Colorado Designscares, Inc. to Furnish and Install Additional Site Furnishings for Block 8
  - h. Ratify and Approve Change Order between Districts No. 2 and Miller Wall Company to Furnish and Install Block MSE Wall between Blocks 1 & 4 per revised Drawings Provided by Ground Engineering
  - i. Ratify and Approve Change Order between Districts No. 2 and R.E. Monks Construction Co., LLC for Additional Allowance Money for Erosion Control Allowance
  - j. Ratify and Approve Change Order between Districts No. 2 and R.E. Monks Construction Co., LLC for Furnish MSE Backfill at Blocks 7 & 8 for Retained Zone Fill
  - k. Ratify and Approve Change Order between Districts No. 2 and R.E. Monks Construction Co., LLC for Early Grading Plan Revisions between Blocks 1 & 4 Revised Grading
  - l. Ratify and Approve Change Order between Districts No. 2 and R.E. Monks Construction Co., LLC for Excavation and Embankment for Northeast Pond and Grace Chapel Pond
  - m. Discuss Status of District Construction
9. Financial Matters
- a. Payables/Financials
  - b. Consider Approval of Accountant Engagement Letter
  - c. Consider Approval of 2015 Budget Amendment Hearing/Adoption of Resolution Amending 2015 Budget
  - d. Consider Approval of 2016 Budget Hearing/Adoption of Budget Resolution
  - e. Consider Approval of Auditor Proposals for 2015 Audit
10. Other Business
11. Adjourn