

SOUTHLANDS METROPOLITAN DISTRICT NO. 2

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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NOTICE OF A SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expires</u>
Kevin McGlynn	President	2016/May 2016
Michael Jenkins	Vice-President	2018/May 2016
Robin Boileau	Treasurer	2016/May 2016
VACANT		2016/May 2018
VACANT		2016/May 2018
Ann Finn	Secretary	

DATE: **December 2, 2015**

TIME: **9:00 A.M.**

PLACE: Southlands Management Office
6155 S. Main Street, #260
Aurora, CO 80016

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Appoint Acting President for the purposes of this meeting only.

C. Approve Agenda and confirm location of meeting.

D. Review and approve the Minutes of the October 29, 2015 Special Meeting (enclosure).

E. Ratify approval of Annual Report to the City of Aurora for 2014 (enclosure).

II. PUBLIC COMMENTS

A. _____

III. FINANCIAL MATTERS

- A. Review and approve the payment of claims for the period ending November 17, 2015, as follows (enclosure):

General Fund:	\$	471.14
Debt Service Fund:	\$	-0-
Total:	\$	<u>471.14</u>

- B. Review and accept unaudited financial statements for the period ending September 30, 2015 (enclosure).

- C. Consider engagement of L. Paul Goedecke, P.C. to perform the 2015 Audit for an amount not-to-exceed \$3,000 (enclosure).

- D. Consider approval of 2016 Professional Services Agreement with CliftonLarsonAllen LLP as the District Accountant.

- E. Consider adoption of a Resolution concerning the Imposition of a General Operations Fee (to be distributed).

1. Review Operations Fee Analysis from CliftonLarsonAllen, LLP (enclosure).

- F. Conduct Public Hearing to consider Amendment to 2015 Budget and adoption of Resolution to Amend the 2015 Budget (enclosure).

- G. Conduct Public Hearing on the proposed 2016 Budget and consider adoption of Resolution No. 2015-12-__ to Adopt the 2016 Budget and Appropriate Sums of Money and Resolution No. 2015-12-__ to Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____, for a total mill levy of _____ (enclosures – draft 2016 Budget and Resolutions).

- H. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
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IV. LEGAL MATTERS

- A. Discuss applying for a planning grant and grant application process for the Murphy Creek Trail & Park Improvement Project.
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- 1. Discuss engaging Michelle Loader to process the application.
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- B. Consider approval of Park Rules & Regulations (enclosure).
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- 1. Authorize the posting of signage at the entrances of the park.
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- C. Discuss status of demand letter to Watermark Residential for reimbursement of repair costs resulting from damage to the District's improvements due to construction activity.
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- D. Consider adoption of 2016 Annual Administrative Resolution (enclosure).
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- E. Consider adoption of Resolution Calling a Regular Election for Directors (enclosure).
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- F. Consider approval of Engagement Letter with White Bear Ankele Tanaka & Waldron, P.C. (enclosure).
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- G. Consider approval of Resolution Concerning the Imposition of Parking Regulations on East Applewood Drive (enclosure).
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- H. Discuss status of the Aurora Regional Improvement Authority (“ARI”) and the financing of Regional Improvements using ARI mill levy revenues (enclosure).
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V. OPERATIONS

- A. Review proposals and consider approval of Independent Contractor Agreements for 2016 services:

1. Landscape and Detention Pond Maintenance Services (enclosures).
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a. The Brickman Group - \$1,410.25/monthly.

b. Neighborhood Lawn Care, Inc. - \$1,208.25/monthly.

c. Cox Professional Landscape Services - \$2,917.00/monthly (includes snow removal services).

2. Detention Pond Maintenance Services (enclosure).
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a. Sid King Maintenance - \$525.00/monthly.

3. Snow Removal Services (enclosures).
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4. Site Lighting Services (enclosure).
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5. Graffiti Removal Services (enclosure).
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- B. Review Notice of Violation from the City of Aurora dated November 18, 2015 (enclosure).
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1. Discuss snow removal on sidewalks.
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- C. Discuss status of playground repair work.
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VI. OTHER BUSINESS

- A.
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VII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2015.**

Informational Enclosure:

- Special District Management Services, Inc. Fee Memorandum