

COTTONWOOD HIGHLANDS METROPOLITAN DISTRICT NO. 2
SPECIAL MEETING

12460 1st Street, Eastlake, Colorado
December 10, 2015 at 10:00 A.M.

Scott Carlson, President
Term, May 2018

Kent Carlson, Vice President
Term, May 2018

Clay Carlson, Secretary/Treasurer
Term, May 2018

Taylor Carlson, Assistant Secretary
Term, May 2016

Ryan Carlson, Assistant Secretary
Term, May 2016

AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Approval of Minutes - June 3, 2015
5. General Matters
 - a. 2016 Annual Administrative Resolution
 - b. 2016 Updated General Counsel Engagement Letter
 - c. Resolution Calling May 3, 2016 Director Election
 - d. Potential Inclusion and Town Consent
6. Financial Matters
 - a. Payables/Financials
 - b. Invoice Payment Process/District Checking Account
 - c. Pending Renewals/Payment (Liability Insurance, SDA Membership, etc)
 - d. Developer Advance and Reimbursement Capital
 - e. Developer Advance and Reimbursement Administrative
 - f. 2015 Budget Hearing/Adoption of Budget Resolution
 - g. 2016 Budget Hearing/Adoption of Budget Resolution
7. Other Business
 - a. Operations/Maintenance Status with Overlapping Cottonwood Highlands Metro District
 - b. 2016 Development Outlook
8. Adjourn/Next Meeting