

**WILLOW TRACE METROPOLITAN DISTRICT
NOTICE OF REGULAR MEETING AND AGENDA**

8005 S. Chester Street, Suite 150

Centennial, CO

February 2, 2016

4:15 P.M.

Randy Perlis, President	Term to May 2016
Joe Blethen, Secretary/Treasurer	Term to May 2018
Tim Shively, Vice President	Term to May 2018
Andrew Hayden, Assistant Secretary	Term to May 2016
Laura Puca, Assistant Secretary	Term to May 2016

AGENDA

1. Call to Order/Declaration of Quorum
2. Director Disclosures
3. Approval of Agenda
4. Approval of Minutes from the December 1, 2015 Meeting
5. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
6. Legal Matters
 - a. 2016 Annual Administrative Resolution
 - b. 2016 Election Resolution
 - c. Resolution Designating the District's 24-Hour Posting Location
 - d. WBA Engagement Letter
 - e. Warning Letter Regarding Tree
 - f. Fence Replacement
7. Financial Matters
 - a. Payables/Financials
8. Other Business
9. Adjourn

**NEXT REGULAR MEETING – TUESDAY, April 5, 2016 at 4:15 p.m.
Regular Meetings are the 1st Tuesday of every other month at 4:15 p.m.**

The Board had determined to meet at the location stated above because there is no convenient location to meet within the boundaries of the District. Such meeting location shall remain applicable for all future meetings until otherwise determined by the Board.