

**SPECIAL MEETING  
CARRIAGE HILLS METROPOLITAN DISTRICT**

Technology Room  
Carbon Valley Academy  
4040 Coriolis Way  
Frederick, Colorado 80504  
April 12, 2016  
6:00 P.M.

---

Aaron Grant, President	Term to May 2016
Doug Grant, Secretary/Treasurer	Term to May 2016
JoAnna Grant, Assistant Secretary	Term to May 2018
Andrew Grant, Assistant Secretary	Term to May 2018
Anna Grant, Assistant Secretary	Term to May 2018

---

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosure
3. Approval of Agenda
4. Public Comment (Items Not on the Agenda)
5. **Consent Agenda** (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event the item will be removed from the Consent Agenda and considered in the regular agenda).
  - a. Approval of Board Meeting Minutes from the October 22, 2015 Special Meeting (**enclosure**)
  - b. Consider Approval of Claims as of April 12, 2016 (**enclosure**)
  - c. Acceptance of Unaudited Financial Statements as of March 31, 2016 (**enclosure**)
  - d. Adoption of Resolution No. 2016-04-01: Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**enclosure**)
  - e. Consider Approval of First Amendment to Carriage Hills Filing No. 1 Memorandum of Agreement for Public Improvements and First Amendment to Final Plat for Carriage Hills Filing No. 1 (**enclosure**)
  - f. Ratification of Change Order No. 3 with Asphalt Specialties in the amount of \$7,190.80 (**enclosure**)
  - g. Ratification of First Addendum to Snow Removal Agreement with Elite Industries (**enclosure**)
  - h. Consider Ratification of 2015 Audit Exemption Application (**enclosure**)
  - i. Consider Ratification of Audit Services Agreement with Marc James and Associates (**enclosure**)
6. **Construction Matters**
  - a. Discuss Status of Filing No. 1 Street Surface Overlay Project
  - b. Discuss Status of Filing No. 2 Tracts and Transfer to District

7. **Management Matters**
  - a. Consider Approval of Landscape Installation Agreement for Frederick Way Landscaping Tracts (**enclosure**)
  - b. Consider Approval of Landscape Maintenance Agreement for 2016 (**enclosure**)
  
8. **Financial Matters**
  - a. 2016 Loan Agreement
    - i. Consider Adoption of Resolution No. 2016-04-02: Approving Issuance of Taxable Limited Tax Revenue Bond, Series 2016 in the Approximate Amount of \$185,000 (to be distributed)
    - ii. Consider Approval of Capital Pledge Agreement with Marketplace Metropolitan District (to be distributed)
    - iii. Consider Approval of Any Additional Documents Necessary to Effectuate Issuance of Loan Agreement
  
9. **Legal Matters**
  - a.
  
10. **Other Business**
  
11. Adjournment