

SPRUCE MEADOWS METROPOLITAN DISTRICT
REGULAR MEETING
Tuesday November 14, 2017
1:00 P.M.
8700 Turnpike Drive, #230
Westminster, CO 80031

Paula Lindamood, Secretary/Treasurer	Term to May 2020
John Wahl, Assistant Secretary	Term to May 2020
Jack Devereaux, Assistant Secretary	Term to May 2020
Scott Hasday, President	Term to May 2018
VACANT	Term to May 2018

AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Approval of Minutes from March 15, 2017 meeting (**enclosure**)
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
6. Legal Matters
 - a. Annual Administrative Matters
 - i. Consider Adoption of 2018 Annual Administrative Resolution (**enclosure**)
 - ii. Resolution Adopting Colorado Special District Records Retention Schedule (**enclosure**)
 - iii. Consider Approval of Amended and Restated Public Records Request Policy (**enclosure**)
 - iv. Consider Adoption of Resolution Calling May, 2018 Election (enclosure)
 - b. Consultant Contracts
 - i. Ratify Engagement of White Bear Ankele Tanaka Waldron, P.C. as District General Counsel (enclosure)
 - ii. Consider Approval of Management Contract with Vista Management Associates, Inc. for 2018 (**enclosure**)

- iii. Consider Approval of Maintenance Agreement with M & M Mowing for 2018 (enclosure)

7. Financial Matters

- a. Consider Approval of Payables/Financials
- b. 2017 Budget Amendment Hearing
 - i. Consider Adoption of Resolution Amending 2017 Budget (**enclosure**)
- c. 2018 Budget Hearing
 - i. Consider Adoption of 2018 Budget Resolution (**enclosure**)
- d. Consider Ratification of 2016 Audit (**enclosure**)
- e. Consider Approval of Auditor Proposals for 2017 Audit (**enclosure**)
 - i. Consider Approval of Engagement letter with L. Paul Goedecke, P.C. (**enclosure**)
- f. Discuss Retention of Accountant for Preparation of Financial Statements

8. Other Business

- a. Review Maintenance Map (**enclosure**)
- b. Update on Ponds D and E
- c. Update on Berm

9. Adjourn