

# ASPEN PARK METROPOLITAN DISTRICT

## REGULAR BOARD MEETING

### AGENDA

| <b>Board of Directors:</b>               | <b>Term Expires:</b> |
|--|----------------------|
| Sam Sours, President                     | May 2022             |
| Dennis Shirilla, Vice President          | May 2020             |
| Nicole Davidson, Secretary/Treasurer     | May 2020             |
| Eli Martinez, Asst. Secretary/Treasurer  | May 2022             |
| Fred Banfield, Asst. Secretary/Treasurer | May 2022             |

**DATE:** Tuesday, May 15, 2018

**TIME:** 12:00 p.m.

**LOCATION:** White Bear Ankele Tanaka & Waldron, PC  
2154 E. Commons Avenue, Ste. 2000  
Centennial, CO 80122  
Call in Number: 1-866-228-5329 Code 8756211

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters
- III. Results of May 8, 2018 Director Election
  - A. Administer Oaths of Office to Samuel Sours, Fred Banfield and Elias Martinez (enclosed)
  - B. Election of Officers

### CONSENT AGENDA (Section IV –IX)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- IV. Review/Approve Minutes of the February 20, 2018 Regular Meeting (enclosed)
- V. Engineering/ Construction Items
  - A. Accept Ammonia Flyer with March 1 Utility Bills (enclosed)
- VI. Operations/Maintenance Items (enclosed)

- A. Accept April 2018 Water Rights Usage Accounting Reports (enclosed)

VII. Financial Items

- A. Ratify Approval of Prior Claims Totaling \$85,365.65 (enclosed)
- B. Approve Current Claims Totaling \$TBD and Directors' Fees (to be distributed)

VIII. Manager's Items

- A. Accept BCWA Information (enclosed)
- B. Information Items

IX. Attorney's Items

X. Director's Items

**DISCUSSION AGENDA (Section XI -XIX)**

XI. Aspen Park Station Updates – Director Davidson

- A. Leasing Status
- B. Other (enclosed)

XII. Engineering Items

- A. Review 2018 CIP Updates (enclosed)
  - 1. Status of Painting Tanks and Wells (enclosed) (W8 - \$33,000 in CIP)
  - 2. W2B – Install Blow-Off Valve in Distribution Line – Pipe to Parking Lot Median (\$17,594)
  - 3. W10 – Replace Meters for Tenants (\$6,904)
  - 4. W11 - Water Treatment Building PLC Equipment Replacement (\$13,628)
  - 5. WW21 – Wastewater Treatment Building PLC Equipment Replacement (\$13,831)
  - 6. WW15 – Replace Aeration Blower (\$6,712)
  - 7. WW16 – Replace Circulation Pump (\$7,600)
- B. Discuss and Consider Approval of Draft Pre-Treatment Regulations (enclosed)
  - 1. Next Steps
- C. Update on Sampling Efforts
  - 1. Discuss Use of Sampler and Sampling Plan
  - 2. Discuss Status of Meeting with Tenants Regarding Ammonia Violations (enclosed)

- D. Discuss Results – Bear Creek Lake Water Storage Potential Project (enclosed)
  - E. BCWA Issues Update
  - F. Status of New Signage for the Center
- XIII. Operations/Maintenance Update – Bob Clodfelter/Jeff Sucher
- A. Discuss April Draft Water Accounting Results
  - B. Other
- XIV. Attorney Items
- A. Legislative Update (enclosed)
  - B. Other
- XV. Manager’s Items
- A. Conduct Public Hearing to Consider Amending the 2017 Budget; Consider Adoption of Resolution to Amend 2017 Budget (enclosed)
  - B. Website Update
  - C. Other
- XVI. Financial Items
- A. Review March 31, 2018 Financial Statements and May 2018 Cash Position Report (enclosed)
  - B. PIF Collection Report
  - C. Sales Tax Update
  - D. Status of 2017 Audit
  - E. Review and Approval Engagement Letter with CliftonLarsonAllen Municipal Advisors (to be distributed)
  - F. Other
- XVII. Director’s Items
- A. Confirm Quorum for August 21, 2018 Regular Meeting

XVIII. Other Business

XIX. Adjournment

**The Next Regular Board Meeting is Tuesday, August 21, 2018 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO**