

**BRADBURN METROPOLITAN DISTRICT NO. 3
SPECIAL MEETING**

Bradburn Clubhouse
4050 W. 118th Place
Westminster, Colorado
Tuesday, September 25, 2018
6:00 p.m.

Michael Hald, President	Term to May 2020
Scott McCandless, Assistant Secretary	Term to May 2022
Eddie Chang, Treasurer	Term to May 2020
VACANT	Term to May 2020
VACANT	Term to May 2022

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda
 - a. Consider Approval of Board Meeting Minutes from August 14, 2018 Special Meeting (*enclosure*)
6. Legal Matters
 - a. Discuss Update on 2018 Legislation (*enclosure*)
 - b. Annual Administrative Matters
 - i. Consider Adoption of 2019 Annual Administrative Resolution (*enclosure*)
 - ii. Resolution Adopting Colorado Special District Records Retention Schedule (*enclosure*)
 - iii. Consider Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S. (*enclosure*)
 - c. Insurance Matters
 - i. Consider Renewal of Property and Liability Schedule and Limits (*enclosure*)
 - ii. Consider Renewal of Workers Compensation Coverage (*enclosure*)
 - iii. Discussion re Crime Coverage/Fidelity Bond/Designated Agent Endorsement
 - d. Consultant Contracts
 - i. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (*enclosure*)
 - e. Consider Approval of 2017 Annual Report (*enclosure*)

7. Financial Matters
 - a. Financials/Payables (*enclosure*)
 - b. Public Hearing on 2018 Budget Amendment Hearing
 - i. Consider Adoption of Resolution to Amend 2018 Budget (*enclosure*)
 - c. Public Hearing on 2019 Budget Hearing
 - i. Consider Adoption of Resolution to Adopt 2019 Budget and Set Mill Levies (*enclosure*)
 - d. Consider Auditor Proposals for 2018 Audit (*enclosure*)
8. Other Business
 - a. Update on Alleyway Maintenance
9. Next Meeting
 - a. Regular Meeting – December 18, 2018 at 6:30 pm
11. Adjourn