

HIGHLANDS METROPOLITAN DISTRICT NO. 1
SPECIAL MEETING
2154 E. Commons Ave. Suite 2000
Centennial, CO
Wednesday, October 17, 2018
2:00 p.m.

José-Luis Daniel Montiel, President/Treasurer/Secretary	Term to May 2022
VACANT	Term to May 2022
VACANT	Term to May 2020
VACANT	Term to May 2020
VACANT	Term to May 2020

AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Approval of Minutes from September 20, 2017 regular meeting (**enclosure**)
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
6. Legal Matters
 - a. Annual Administrative Matters
 - i. Consider Adoption of 2019 Annual Administrative Resolution (**enclosure**)
 - ii. Consider Ratification of 2017 Annual Report (**enclosure**)
 - iii. Consider Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S. (**enclosure**)
 - iv. Consider Approval of Resolution Designating the 24-Hour Posting Location (**enclosure**)
 - b. Insurance Matters
 - i. Consider Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage and SDA Membership (**enclosure**)
 - c. Consultant Contracts
 - i. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)

ii. Consider Engagement of Ranger Engineering for District Cost Verification Services (**enclosure**)

d. Consider Approval of Second Amendment to Redevelopment and Reimbursement Agreement by and between the District, the Broomfield Urban Renewal Authority, Vista Highlands, LLC, and Highlands Metropolitan District No. 3 (**enclosure**)

7. Financial Matters

a. Consider Approval of Payables/Unaudited Financials (**enclosure**)

b. Conduct Public Hearing on 2018 Budget Amendment and Consider Adoption of Resolution Amending 2018 Budget (**enclosure**)

c. Conduct Public Hearing on 2019 Budget and Consider Adoption of Resolution Approving 2019 Budget (**enclosure**)

d. Consider Approval of Engagement Letter with Simmons & Wheeler for accounting services (**enclosure**)

e. Consider Ratification of 2017 Audit Exemption Application (**enclosure**)

8. Other Business

9. Adjourn