

**TODD CREEK FARMS METROPOLITAN DISTRICT NO. 2**

**NOTICE OF REGULAR MEETING**

Brighton Fire Department, Station No. 55  
15801 Havana Street  
(2 miles west of Hwy 85 on Havana)  
Brighton, Colorado  
Monday, December 7, 2015  
6:00 P.M.

**Board of Directors**

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Judith A. "Judy" Pfeifer, President	Term Expires May 2016
Scott Swetkovich, Treasurer	Term Expires May 2016
Traci Sheets, Assistant Secretary	Term Expires May 2018
Julie Branting, Assistant Secretary	Term Expires May 2018
David Osgood, Assistant Secretary	Term Expires May 2016

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**AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approval of Agenda
4. Public Comment (Items Not on the Agenda)
5. Approval of Board Meeting Minutes from October 5, 2015 Regular Meeting (**enclosure**)
6. Financial Matters
  - a. Consider Approval of Claims as of November 30, 2015 (**enclosure**)

General Fund	\$7,157.47
<u>Debt Service Fund</u>	<u>\$231,678.75</u>
Total	\$238,836.22
  - b. Consider Acceptance of Financial Statements as of October 31, 2015 (**enclosure**)
  - c. Conduct Public Hearing on 2015 Budget Amendment, Adoption of Resolution No. 2015-12-01: 2015 Budget Amendment Resolution (**enclosure**)
  - d. Conduct Public Hearing on 2016 Budget, Adoption of Resolution No. 2015-12-02: 2016 Budget Resolution (**enclosure**)
  - e. Consider Approval of Engagement Letter with Schilling & Co. for 2016 Accounting Services (**enclosure**)
7. Legal Matters
  - a. Consider Adoption of Resolution No. 2015-12-03: 2016 Annual Administrative Matters Resolution (**enclosure**)
  - b. Insurance Matters
    - i. Property and Liability Schedule and Limits (**enclosure**)
  - c. Consider Adoption of Resolution No. 2015-12-04: Resolution Regarding Election (**enclosure**)
  - d. Consider Approval of Room Rental Agreement and Indemnification Agreement with Greater Brighton Fire Protection District for Use of Meeting Location (**enclosures**)
  - e. Consider Approval of Renewed Engagement Letter with White Bear Ankele Tanaka & Waldron, Attorneys at Law for General Counsel Services (**enclosure**)
8. Other Business
  - a. Next Meeting—March 2, 2015 at 6:00 PM
9. Adjournment