

**NOTICE OF REGULAR MEETING AND AGENDA**

**Board of Directors:**

Kim Griffin  
Calvin Pollard  
Doug Burrer  
Floyd Roberts  
John Bruszenski

**Office:**

President  
Vice President  
Treasurer  
Secretary  
Assistant Secretary

**Term/Expires:**

2018/May 2018  
2016/May 2016  
2016/May 2016  
2018/May 2018  
2016/May 2016

**DATE:** February 18, 2016

**TIME:** 7:00 p.m.

**PLACE:** Paint Brush Hills Metropolitan District Office  
9830 Liberty Grove Drive  
Falcon, Colorado 80831

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

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B. Approve Agenda.

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C. Public Comments. (For items not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet).

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D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Acknowledge Manager’s Report (1.01).
- Acknowledge Staff Report (1.02).
- Acknowledge Operations Report (1.03).
- Approve Minutes of the January 21, 2016 Regular Meeting (1.04).
- Approve purchase of used Vizio 55-inch TV-monitor for Board Meeting presentations and employee training from Leon Gomes in the amount of \$284 (1.05).
- Accept unaudited financial statements for the period ending January 31, 2016 (1.06 to be distributed).

- Accept updated 2016 Budget Priorities (1.07).
- Accept Letter of Resignation for Accounting and Billing Services from Special District Management Services, Inc. (1.08).
- Approve Continental Utility Solutions, Inc. Software License Agreement Subject to Finalization by Legal Counsel (1.09 to distributed).
- Approve First Addendum to Independent Contractor Agreement for Field Mowing between Christopher Jilek and the District (1.10).
- Accept Engineer's Report (1.11).
- Adopt Resolution 2016-02-01: Concerning Authorization for Approval of Contracts and Payment of Claims (1.12).
- Adopt Resolution 2016-02-02: Regarding Implementation of a 457(B) Employee Retirement Plan (1.13)
- Approve the payment of claim for the period ending February 18, 2016 as follows (1.14 to be distributed):

General Fund:	\$ TBD
Debt Service Fund:	\$
Enterprise Fund:	\$ TBD
<b>Total:</b>	<b>\$ TBD</b>

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II. FINANCIAL MATTERS

A. Review Rate Study (2.01)

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1. Discuss and consider Resolution 2016-02-03: Amended and Restated Resolution Concerning the Imposition of Various Fees, Rates, Penalties, and Charges for Water and Sewer Services and Facilities (2.02)
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B. Report on Request for Proposals for Accounting Services (2.03).

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C. Discuss public education plan regarding 5.5% Revenue Limit and TABOR limitations.

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- D. Discuss and consider Energy/Mineral Impact Fund (EIAF) Grant Application for the purchase of 495 Meters and ERTs and Itron FC-300 meter reading device and software for the amount of \$103,455. (2.04 to be distributed).
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III. LEGAL MATTERS

- A. \_\_\_\_\_

IV. ENGINEER MATTERS

- A. Update on progress of District Office & Shop Project.  
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V. OPERATIONS AND MAINTENANCE

- A. \_\_\_\_\_

VI. PERSONNEL MATTERS

- A. Discuss District Manager Operator in Responsible Charge certification requirements.  
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VII. OTHER BUSINESS

- A. \_\_\_\_\_

VIII. EXECUTIVE SESSION (§§24-6-402(4)(b) and (e), C.R.S.)

- A. \_\_\_\_\_

IX. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR MARCH 17, 2016.**