

**PARTERRE METROPOLITAN DISTRICT NO. 1**

**SPECIAL MEETING**

Tuesday, July 26, 2016 at 1:00 p.m.

12460 1st Street, Eastlake, Colorado

Scott L. Carlson, President  
Term to May 2020

Clarke D. Carlson, Assistant Secretary  
Term to May 2018

Clay F. Carlson, Secretary/Treasurer  
Term to May 2018

Kent Carlson, Assistant Secretary  
Term to May 2020

Ryan Carlson, Assistant Secretary  
Term to May 2020

**AGENDA**

1. Call to Order
2. Declaration of Quorum
3. Conflict of Interest Disclosure
4. Approval of Agenda
5. Approval of Minutes from May 4, 2016 Regular Meeting (*enclosure*)
6. Public Comment – *Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.*
7. Legal Matters
  - a. Consider Ratification of Contractor Agreement with Excavation and Construction Specialist, Inc. (*enclosure*)
8. Capital Improvement Matters
  - a. Discuss Status of Construction on North Holly Sewer Interceptor
  - b. Consider Approval of Final Payment to Hammerlund Construction, LLC (*enclosure*)
9. Financial Matters
  - a. Discuss Reconciliation of Escrow Related to North Holly Sewer Interceptor (*enclosure*)
  - b. Review and Approve Payables/Financials (*enclosure*)
  - c. Consider Approval of Audit Management Letter from Dazzio & Associates (*enclosure*)
  - d. Consider Approval of 2015 Audit and Approval of District Representation Letter (*enclosure*)
10. Other Business
11. Adjourn

**Next Regular Scheduled Meeting is September 7, 2016 at 11:00 a.m.**