

FOREST TRACE METROPOLITAN DISTRICT NOS. 1-3

SPECIAL MEETING

7400 E. Orchard Rd., #290-S

Greenwood Village, CO 80111

Tuesday, November 28, 2017 - 10:30 a.m.

Daniel Frank, President	Term to May 2018
Richard Frank, Vice President	Term to May 2018
Marc Cooper, Secretary/Treasurer	Term to May 2018
VACANT	Term to May 2020
VACANT	Term to May 2020

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Qualifications/Conflicts of Interest/Reaffirmation of Disclosures
4. Approval of Agenda
5. Public Comment - Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes per person.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda upon request of any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Approval of Minutes from May 15, 2017
 - b. Consider Ratification of 2016 Annual Report
 - c. Consider Approval of Amended and Restated Public Records Request Policy
 - d. Consider Adoption of Resolution Calling the May 2018 Regular Election
 - e. Consider Approval of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S.
 - f. Consider Approval/Ratification of Easement Agreement (Retaining Wall) (District No. 2)
 - g. Consider Ratification of Independent Contractor Agreement with Metco Landscape for Snow Removal Services – 2017-2018 Winter Season (District No. 2)
7. Financial Matters
 - a. Consider Acceptance of Unaudited Financial Statements
 - b. 2017 Budget Amendment Hearing (*if needed*)
 - i. Consider Adoption of Resolution Amending 2017 Budget
 - c. 2018 Budget Hearing
 - i. Consider Adoption of 2018 Budget Resolution
 - d. Consider Ratification of 2016 Audit (District No. 3)
 - e. Consider Approval of Auditor Proposals for 2017 Audit/Audit Exemption
 - f. Consider Approval of Resolution Regarding Acceptance of District Eligible Costs - Richmond Phase 2 (District No. 3)
 - g. Other Financial Matters
8. Legal Matters
 - a. Consider Adoption of 2018 Annual Administrative Resolution
 - b. Review Insurance Property and Liability Schedule and Limits
 - c. Discuss and Consider Approval of 2018 Extensions of the Funding and Reimbursement Agreements (Operations and Maintenance) – (District Nos. 1-3)
 - d. Consider Authorization to Approve ARI Master Plan (District No. 3)
 - e. Other Legal Matters
9. Other Business/Adjourn