

HAWTHORN METROPOLITAN DISTRICT NO. 2

SPECIAL MEETING

Leyden Rock Clubhouse

17685 W. 83rd Drive, Arvada, Colorado

Monday, December 4, 2017

2:00 PM

Christopher Elliott, President	Term to May 2018
Corey Elliott, Treasurer	Term to May 2018
Matthew Cavanaugh, Secretary	Term to May 2020
Krystal Bigley, Assistant Secretary	Term to May 2020
Carly Fenton, Assistant Secretary	Term to May 2020

Agenda

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. Please sign in.
5. Consent Agenda
 - a. Approval of Minutes from the September 11, 2017 Special Meeting (**enclosure**)
 - b. Approval of Minutes from the September 14, 2017 Special Meeting (**enclosure**)
 - c. Ratify Engagement of J3 Engineering Consultants, Inc. (Underdrain Review Services) (**enclosure**)
 - d. Adoption of 2018 Annual Administrative Resolution (**enclosure**)
 - e. Approval of Amended and Restated Public Records Request Policy (**enclosure**)
 - f. Ratify Check Numbers 1032-1036 (**enclosure**)
 - g. Approval of Renewal of Insurance and SDA Membership (**enclosure**)
 - h. Approval of Extension of Independent Contractor Agreement and Fee Decrease with Waste Management of Colorado, Inc. for 2018 Services (**enclosure**)
 - i. Approval of Independent Contractor Agreement with Metco Landscape, Inc. for 2017/2018 Snow Removal Services (**enclosure**)
 - j. Approval of Independent Contractor Agreement with Metco Landscape, Inc. for 2018 Landscape Maintenance Services (**enclosure**)
 - k. Renewal of Independent Contractor Long Corporation d/b/a Poop 911 for 2018 Pet Waste Clean Up Services (**enclosure**)
6. Legal Matters
 - a. Consider Adoption of Resolution Calling May 2018 Election (**enclosure**)
 - b. Consider Adoption of Resolution Regarding Acceptance District Eligible Costs for Public Improvements Hawthorn Development, Inc. pursuant to the

Infrastructure Acquisition and Reimbursement Agreement dated December 7, 2015 (**enclosure**)

- i. Engineer's Report and Certification from Manhard Consulting, Ltd. (**enclosure**)

7. Facilities/Management

- a. Stillwater/Manager Update
- b. Appointment of Additional Members to the District Advisory Committee
- c. 2018 Management
 - i. Recommendation from Advisory Committee
 - ii. Consider Engagement of Manager for 2018
- d. Consider Appointment of Architectural Review Committee
- e. Discuss Status of Repairs made by Hawthorn Development, Inc.
- f. Discuss Neighborhood Watch Program

8. Financial Matters

- a. Financials/Claims Payable (**enclosures**)
- b. Consider Engagement of Dazzio & Associates, P.C. to Perform 2017 Audit (**enclosure**)
- c. Conduct 2018 Budget Hearing and Consider Adoption of Resolution to Adopt 2018 and Set Mill Levies (**enclosure**)
- d. Conduct 2017 Budget Amendment Hearing and Consider Adoption of Resolution to Amend 2017 Budget (**enclosure**)
- e. Consider Approval of Amendment to Resolution Imposing an Operations Fee (**enclosure**)
- f. 2017 Refunding Bonds
 - i. Consider Approval of North Slope Capital Advisors for External Financial Advisor Certificate (**enclosure**)
 - ii. Consider Approval of Engagement Letter with DA Davidson & Co. for Investment Banking Services (**enclosure**)
 - iii. Consider and Make a Final Determination to Issue or Incur General Obligation Indebtedness Consisting of (a) General Obligation (Limited Tax Convertible to Unlimited Tax) Refunding Bonds, Series 2017A; (b)

Subordinate Limited Tax General Obligation Refunding Bonds, Series 2017B; and (c) Limited Tax Junior Lien Subordinate General Obligation Bonds, Series 2017C, in an aggregate principal amount not to exceed \$10,000,000, and in connection therewith, adopt resolutions authorizing the issuance of same and authorizing the Trust Indentures, a Bond Purchase Agreement, Continuing Disclosure Agreement, Limited Offering Memorandum, and other related documents; approving, ratifying, and confirming the execution of certain documents; making determinations and findings as to other matters related to such transaction; authorizing incidental action; and repealing prior inconsistent actions **(to be distributed)**

- iv. Consider Termination of Infrastructure Acquisition and Reimbursement Agreement with Hawthorn Development, Inc. dated December 7, 2015, contingent upon closing of the Bonds **(enclosure)**

g. Other Financial Matters

9. Other Business

10. Adjourn