

BRIGHTON CROSSING METROPOLITAN DISTRICT NO. 4

Special Meeting
First Presbyterian Church
510 S. 27th Avenue
Brighton, Colorado 80601
Monday, December 11, 2017
5:30 p.m.

Marc Savela, President
Term to May 2018

Shannon Robbins, Assistant Secretary
Term to May 2018

Chris Petro, Vice President
Term to May 2018

Bryan Reid
Term to May 2020

Ashley Tarufelli, Secretary/Treasurer
Term to May 2020

AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Approval of Minutes from November 30, 2017 special meeting (*enclosure*)
5. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
6. District Management Matters (*if necessary*)
7. Legal Matters
 - a. Annual Administrative Matters
 - i. Consider Adoption of 2018 Annual Administrative Resolution (*enclosure*)
 - ii. Consider Approval of Amended and Restated Public Records Request Policy (*enclosure*)
 - iii. Consider Adoption of Resolution Calling Election (*enclosure*)
 - iv. Consider Approval of 2018 Fee Addendum (*enclosure*)
 - b. Insurance Matters
 - i. Consider Approval of Property and Liability Schedule and Limits (*enclosure*)

- c. Consider Approval of Agreement with Keesen Landscape Management for Landscape Maintenance Services – 2018 (*enclosure*)
 - d. Consider Approval of First Addendum to Agreement with Keesen Landscape Management for Plant Health Maintenance Services (*enclosure*)
 - e. Consider Approval of Second Addendum to Agreement with Keesen Landscape Management for Winter Watering Services (*enclosure*)
 - f. Consider Approval of Agreement with Keesen Landscape Management for Snow Removal Services – 2017-2018 Winter Season (*enclosure*)
 - g. Consider Approval of Second Addendum to Agreement with YMCA of Metropolitan Denver for Swimming Pool Management Services (*enclosure*)
 - h. Consider approval of Agreement with YMCA of Metropolitan Denver for Recreation Center Management Services (*enclosure*)
8. Financial Matters
- a. Consider Approval of Payables/Financials (*enclosure*)
 - b. 2017 Budget Amendment Hearing
 - i. Consider Adoption of Resolution Amending 2017 Budget (*enclosure*)
 - c. 2018 Budget Hearing
 - i. Consider Adoption of 2018 Budget Resolution (*enclosure*)
9. Construction Matters
- a. Consider Approval/Ratification of Outstanding Construction Matters (*to be distributed*)
 - b. Update on Improvement Certifications and Acceptance
10. Other Business
11. Adjourn