

# PROMENADE AT CASTLE ROCK METROPOLITAN DISTRICT NOS. 1-3

## SPECIAL MEETING

5750 DTC Parkway, Suite 210

Greenwood Village, CO 80111

Thursday, February 22, 2018

2:15 p.m.

---

Peter Cudlip, President	Term to May 2018
Bryan McFarland, Assistant Secretary	Term to May 2018
Donald Provost, Assistant Secretary	Term to May 2018
Robert Walter, Assistant Secretary	Term to May 2020
Vacant	Term to May 2020

---

### SPECIAL AGENDA

1. Call to Order
2. Declaration of Quorum
3. Director Qualifications / Conflicts of Interest / Reaffirmation of Disclosures
4. Approval of Agenda
5. Consider Appointment to Fill Board Vacancy/Administer Oath of Office/Election of Officers
6. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
7. Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of November 30, 2017 Meeting Minutes (**enclosure**)
  - b. Ratification of Change Order No. 3 for Grace Chapel Landscaping with CO Designscares and District No. 2 (**enclosure**)
  - c. Consider Ratification of Change Order No. 4 with American Civil Contractors (ACC) for Blocks 2 & 3 Landscaping Project with District No. 2 (enclosure)
  - d. Consider Ratification of License for Construction of Meadows Parkway between Colorado Department of Transportation and District No. 2 (**enclosure**)
8. Capital Improvement Matters
  - a. Discuss Status of District Construction and Final Payments/Close out Matrix (**enclosure**)
  - b. Discuss Status of Sidewalk/Walkway Easements
  - c. Discuss Status of Signage Easements
  - d. Consider Ratification of Notice of Final Payment for Grace Chapel Landscaping Project with Colorado Designscares.

- e. Consider Approval of Contractor Agreement for Solar Improvement Installation for Right of Ways with Control Tech USA, Inc. (**enclosure**)
  - f. Consider Approval of Change Order No. 7 for Infrastructure Paving with Schmidt and District No. 2 (**enclosure**)
  - g. Consider Approval of Change Order No. 14 for Infrastructure Site Furnishings and Landscaping Project with Designscares and District No. 2 (**enclosure**)
  - h. Other Capital Improvement Matters
9. Financial Matters
- a. Payables/Financials
  - b. Consider Approval of Resolution Regarding Approval of Eligible Costs and Authorization for Requisition Nos. 23 & 24
  - c. Other Financial Matters
10. Legal Matters
- a. Consider Ratification of Engagement of Carolin Topelson Law, LLC for Landlord/Tenant Matters (**enclosure**)
  - b. Discuss Road Maintenance Agreement for New Abbey Lane (**enclosure**)
  - c. Consider Approval of License for A-Line crossing between Colorado Department of Transportation and District No. 2 (**enclosure**)
  - d. Consider Approval of Independent Contractor Agreement with Aztec for Surveying Services with District No. 2
  - e. Other Legal Matters
11. Other Business
12. Adjourn