

# ASPEN PARK METROPOLITAN DISTRICT

## REGULAR BOARD MEETING

### AGENDA

<b>Board of Directors:</b>	<b>Term Expires:</b>
Sam Sours, President	May 2018
Dennis Shirilla, Vice President	May 2020
Nicole Davidson, Secretary/Treasurer	May 2020
Eli Martinez, Asst. Secretary/Treasurer	May 2018
Fred Banfield, Asst. Secretary/Treasurer	May 2018

**DATE:** Tuesday, February 20, 2018

**TIME:** 12:00 p.m.

**LOCATION:** White Bear Ankele Tanaka & Waldron, PC  
2154 E. Commons Avenue, Ste. 2000  
Centennial, CO 80122  
Call in Number: 1-866-228-5329 Code 8756211

- I. Call to Order/Declaration of Quorum
- II. Director Qualifications/Disclosure Matters

#### CONSENT AGENDA (Section IV –IX)

Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board to expedite the handling of certain matters. The Board has received the information on these matters prior to the meeting. An item may be removed from the consent agenda to the regular agenda, if desired, by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.

- III. Review/Approve Minutes of the November 14, 2017 Special Meeting (enclosed)
- IV. Engineering/ Construction Items
  - A. Accept Ammonia Flyer for Utility Bills (enclosed)
  - B. Update on WWTP Permit Extension (enclosed)
- V. Operations/Maintenance Items (enclosed)
  - A. Accept December 2017 Water Rights Usage Tracking Reports (enclosed)
  - B. Accept CDPHE Biosolids Annual Report (enclosed)
- VI. Financial Items

- A. Ratify Approval of Prior Claims Totaling \$71,846.22 (enclosed)
  - B. Approve Current Claims Totaling \$TBD and Directors' Fees (to be distributed)
- VII. Manager's Items
- A. Accept BCWA Information (enclosed)
  - B. Information Items
    - a. Senior Bear Creek Water Rights for Sale (enclosed)
    - b. Email Regarding Vandalism Claim (enclosed)
- VIII. Attorney's Items
- A. Approve Resolution No. 2018-02-01, Designating the District's 24-Hour Posting Locations (enclosed)
- IX. Director's Items

**DISCUSSION AGENDA (Section X -XVIII)**

- X. Aspen Park Station Updates – Director Davidson
- A. Leasing Status
  - B. Other
- XI. Engineering Items
- A. Review CIP Updates
    - a. Status of Painting Tanks and Wells (enclosed) (W8 - \$33,000 in CIP)
    - b. W2B – Install Blow-Off Valve in Distribution Line – Pipe to Parking Lot Median (\$17,594)
    - c. W10 – Replace Meters for Tenants (\$6,904)
    - d. W11 - Water Treatment Building PLC Equipment Replacement (\$13,628)
    - e. WW3C - Replace Odor Control System Carbon Media (correction to CIP needed)
    - f. WW15 – Replace Aeration Blower (\$6,712)
    - g. WW21 – Wastewater Treatment Building PLC Equipment Replacement (\$13,831)
  - B. Status of Commercial Pretreatment Rules and Regulations
    - a. Draft Rules and Regulations Update (enclosed)
  - C. Update on Sampling Efforts (enclosed)
    - a. Discuss Use of Sampler and Sampling Plan
  - D. Discuss CDPHE Policy 17-1 (enclosed)

- E. Update on Request for Softening Systems within District (enclosed)
- F. Request for Engineering Review for New Development
- XII. Operations/Maintenance Update – Bob Clodfelter/Jeff Sucher
  - A. Discuss January 19, 2018 CDPHE Notice of Significant Non Compliance and January 27, 2018 Response Letter (enclosed)
    - a. Updated Mailer, Letter, Sampling Efforts, Letter to CDPHE
  - B. Discuss January Draft Water Accounting Results (enclosed)
  - C. Status of Video Cameras for Water and Wastewater Buildings
- XIII. Attorney Items
  - A. Consider Approval of Third Amendment to Independent Contractor Agreement with JVA, Inc. (enclosed)
  - B. May 8, 2018 Directors’ Election Update
  - C. Other
- XIV. Manager’s Items
  - A. Website Update
  - B. Consider Increase of Water Rates Effective March 1, 2018
    - 1. Accept Rate Structure Methodology (enclosed)
  - C. Other
- XV. Financial Items
  - A. Review December 31, 2017 Financial Statements and February 2018 Cash Position Report (enclosed)
  - B. PIF Collection Report
  - C. Sales Tax Update
  - D. Other
- XVI. Director’s Items
  - A. Confirm Quorum for May 15, 2018 Regular Meeting

XVII. Other Business

XVIII. Adjournment

**The Next Regular Board Meeting is Tuesday, May 15, 2018 at 12:00 p.m. at White Bear Ankele Tanaka & Waldron, PC, 2154 East Commons Avenue, Suite 2000, Centennial, CO**