

**TALLYN'S REACH AUTHORITY
NOTICE OF INAUGURAL MEETING AND AGENDA
BOARD OF DIRECTORS**

Director:	Office:	Term:
_____	President	May 20__
_____	Vice President/Assistant Secretary	May 20__
_____	Treasurer	May 20__
_____	Secretary	May 20__
_____	Assistant Secretary	May 20__

DATE: **May 9, 2018**
TIME: **6:30 p.m.**
PLACE: **Tallyn's Reach Clubhouse**
 24900 East Crescent Drive
 Aurora, CO

1. Call to Order/Declaration of Quorum
2. Conflicts of Interest Disclosures
3. Approval of Agenda
4. Oaths of Office / Election of Officers
5. Public Comment
Members of the public may express their views to the Board on matters that affect the Authority. Comments will be limited to three (3) minutes.
6. Organizational Matters
 - a. Consider Adoption of Inaugural Administrative Matters Resolution (enclosure)
 - b. Consider Adoption of Resolution Establishing Meeting Location and Dates (enclosure)
 - c. Consider Adoption of Resolution Designating the 24-hour Notice Posting Place (enclosure)
 - d. Consider Adoption of Indemnification Resolution (enclosure)
 - e. Consider Adoption of Public Record Policy (enclosure)
 - f. Consider Adoption of Records Retention Policy (enclosure)
7. Liability Management
 - a. Consider Approval of Application for Property and Liability Insurance Proposal (enclosure)
 - b. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (enclosure)
 - c. Consider Approval of SDA (Special District Association) Membership
 - d. Consider Approval of Property and Liability Insurance and Workers' Compensation Coverage from the CSD Property and Liability Pool

8. Engagement of Consultants

- a. Consider Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law General Counsel (enclosure)
- b. Consider Engagement of Simmons & Wheeler for Accounting Services (enclosure)
- c. Consider Engagement of CliftonLarsonAllen for District Management Services (enclosure)

9. Legal Matters

- a. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (enclosure)
- b. Consider Adoption of Resolution Establishing Guidelines and Collection of Fees and Charges (enclosure)
- c. Consider Adoption of Resolution Concerning Imposition of Authority Fees (enclosure)
- d. Discuss Policies and Procedures Governing Recreation Amenities
- e. Discuss Authority Rules and Regulations
- f. Consider Approval of Assignment of IGA with the City of Aurora (enclosure)
- g. Consider Approval of Agreement Assigning the Following Independent Contractor Agreements (enclosure)
 - i. Brightview Contract Dated June 30, 2017
 - ii. CoCal Contract Dated November 8, 2017
 - iii. YMCA Pool Contract Dated November 8, 2017
 - iv. YMCA Clubhouse Contract Dated December 7, 2017

10. Financial Matters

- a. 2018 Budget Hearing/Adoption of Budget Resolution (enclosure)
- b. Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, and PDPA Numbers (enclosure)
- c. Consider Approval to Establish Bank Accounts, Signers on the Account and Requiring Two Signatures on Checks

11. Manager Matters

- a. Manager's Report (enclosure)
 - i. Consider Approval of Agreement with Radiant Lighting for Lighting Maintenance Services (enclosure)
 - ii. Consider Approval of Agreement with GeoLens for Mapping Services (enclosure)
 - iii. Consider Approval of Bill.com Services with CliftonLarsonAllen
 - iv. Discuss Landscaping Requests from Homeowners
 - v. Discuss Fence Ownership and Maintenance Issues (enclosures)
- b. YMCA Report
 - i. Discussion Regarding Swim Team Pool Issues

12. Other Business

- a. Next Meeting

13. Adjourn