

**JOINT ORGANIZATIONAL MEETING  
PTARMIGAN WEST METROPOLITAN DISTRICT NOS. 1-3**

Tuesday, July 24, 2018 at 1:00 p.m.  
748 Whalers Way, Suite 200, Fort Collins, CO 80525

David Muth, Director  
Term to May, 2022

Agenda

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Appointment of Officers
5. Affidavits of Qualification
6. Public Comment-Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Organizational Matters
  - a. Consider Adoption of Organizational Administrative Matters Resolution (**enclosure**)
  - b. Consider Adoption of Resolution Establishing Meeting Location and dates (**enclosure**)
  - c. Consider Adoption of Resolution Designating the 24-hour Notice Posting Place (**enclosure**)
  - d. Consider Adoption of Indemnification Resolution (**enclosure**)
  - e. Consider Adoption of Public Records Policy (**enclosure**)
  - f. Consider Adoption of Records Retention Policy (**enclosure**)
8. Liability Management
  - a. Discuss Director Liability Issues and Memorandum (**enclosure**)
  - b. Confirm Director Bonds (**enclosure**)
  - c. Consider Adoption of Resolution Approving an IGA with SDA Property and Liability Pool Insurance and SDA Membership (**enclosure**)
  - d. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
  - e. Consider Approval of Exclusion of Uncompensated Public Officials for 2015 (**enclosure**)
  - f. Consider Approval of Property and Liability Insurance from the SDA Property and Liability Pool (**enclosure**)
9. Engagement of Consultants
  - a. Consider Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law as General Counsel (**enclosure**)

- b. Discussion re Engagement of District Engineer
- c. Discussion re Engagement of District Accountant

10. Legal Matters

- a. Consider Adoption of Resolution Calling Election (**enclosure**)
- b. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
- c. Consider Approval of Intergovernmental Agreement with the Town of Windsor Regarding the Service Plan (**enclosure**)
- d. Consider Approval of Funding and Reimbursement Agreement (**enclosure**)
- e. Consider Approval of Infrastructure Acquisition Agreement (**enclosure**)
- f. Discussion re Coordinating Services Among the Districts and Authorize Preparation of the Agreement

11. Financial Matters

- a. Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, and PDPA Numbers (**enclosure**)
- b. Conduct Public Hearing on 2018 Budgets
  - i. Consider Adoption of 2018 Budget Resolutions

12. Other Business

- a. Discuss Meeting Administration
- b. Discussion re Appointment of Additional Directors
- c. Next Meeting

13. Adjourn