

**ORGANIZATIONAL MEETING
MIDTOWN AT CLEAR CREEK METROPOLITAN DISTRICT**

July 25, 2018 at 6:00 p.m.

The Shed at Midtown
1625 W. 67th Ave.
Denver, CO 80221

Matthew Zielinski, President
Term to May, 2022

Rachel Williams, Assistant Secretary
Term to May, 2022

Sam Delp, Vice President
Term to May, 2020

Chris Petro, Assistant Secretary
Term to May, 2020

Stephen B. Clark, Treasurer/Secretary
Term to May, 2022

Agenda

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Affidavits of Qualification
5. Public Comment-Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Organizational Matters
 - a. Discuss and Consider Ratification of Committees and Committee Members
 - b. Consider Adoption of Organizational Administrative Matters Resolution (**enclosure**)
 - c. Consider Adoption of Resolution Establishing Meeting Location and dates (**enclosure**)
 - d. Consider Adoption of Resolution Designating the 24-hour Notice Posting Place (**enclosure**)
 - e. Consider Adoption of Indemnification Resolution (**enclosure**)
 - f. Consider Adoption of Public Records Policy (**enclosure**)
 - g. Consider Adoption of Records Retention Policy (**enclosure**)
 - h. Consider Approval of Special District Public Disclosures/Notices
 - i. Disclosure re Debt and Taxes § 32-1-104.8, C.R.S. (**enclosure**)
 - ii. Special District Transparency Notice § 32-1-809, C.R.S. (**enclosure**)
7. Liability Management
 - a. Discuss Director Liability Issues and Memorandum (**enclosure**)
 - b. Consider Adoption of Resolution Approving an IGA with SDA Property and Liability Pool Insurance and SDA Membership (**enclosure**)
 - c. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)

- d. Consider Approval of Exclusion of Uncompensated Public Officials for 2018 **(enclosure)**
 - e. Consider Approval of Property and Liability Insurance from the SDA Property and Liability Pool **(enclosure)**
8. Engagement of Consultants
- a. Consider Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law as General Counsel **(enclosure)**
 - b. Consider Engagement of Simmons & Wheeler, P.C., as District Accountant
 - c. Consider Ratification of Agreement with MSI, LLC, as District Accountant
 - d. Consider Ratification of Agreement with Independent District Engineering Services, LLC, as District Engineer
9. Legal Matters
- a. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims **(enclosure)**
 - b. Discuss Garden Lease and Cost Share Agreement in Filing No. 9
 - c. Consider Adoption of Resolution Regarding Policies, Procedures and Penalties for the Enforcement of Governing Documents **(enclosure)**
 - d. Consider Approval of Notice Regarding the Declaration of Easements and Master Architectural Maintenance Standards for Midtown **(enclosure)**
 - e. Consider Adoption of Resolution Regarding Ratification of Amended and Restated Resolution Concerning the Imposition of District Fees dated December 9, 2015, and the 2018 Schedule of Fees **(enclosure)**
 - f. Discuss and Consider Adoption of Resolution Imposing an Impact Fee **(enclosure)**
10. Financial Matters
- a. Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, and PDPA Numbers **(enclosure)**
 - b. Consider Ratification of Establishment of Bank Accounts, Signers on the Account and Requiring Two Signatures on Checks **(enclosure)**
 - c. Conduct Budget Hearing and Consider Adoption of Resolution Authorizing 2018 Budget **(enclosure)**
11. Other Business
- a. Next Meeting
12. Adjourn