

**JOINT ORGANIZATIONAL MEETING
GATEWAY AT PROSPECT METROPOLITAN DISTRICT NOS. 1-7**

July 19, 2018 at 1:00 p.m.
2537 Research Blvd., Suite 210
Fort Collins, CO 80522

Tim McKenna, Director
Term to May, 2022

Lincoln Samelson, Director
Term to May, 2020

Kevin McKenna, Director
Term to May, 2022

Lindsey Samelson, Director
Term to May, 2020

James Birdsall, Director
Term to May, 2022

Agenda

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Appointment of Officers
5. Affidavits of Qualification
6. Public Comment-Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Organizational Matters
 - a. Consider Adoption of Organizational Administrative Matters Resolution (**enclosure**)
 - b. Consider Adoption of Resolution Establishing Meeting Location and Dates (**enclosure**)
 - c. Consider Adoption of Resolution Designating the 24-hour Notice Posting Place (**enclosure**)
 - d. Consider Adoption of Indemnification Resolution (**enclosure**)
 - e. Consider Adoption of Public Records Policy (**enclosure**)
 - f. Consider Adoption of Records Retention Policy (**enclosure**)
 - g. Consider Approval of Special District Public Disclosures/Notices
 - i. Disclosure re Debt and Taxes § 32-1-104.8, C.R.S. (**enclosure**)
 - ii. Special District Transparency Notice § 32-1-809, C.R.S. (**enclosure**)
8. Liability Management
 - a. Confirm Director Bonds (**enclosure**)
 - b. Consider Approval of Exclusion of Uncompensated Public Officials for 2018 (**enclosure**)
 - c. Discuss Property and Liability Insurance from the SDA Property and Liability Pool (**to be distributed**)

9. Engagement of Consultants
 - a. Consider Engagement of WHITE BEAR ANKELE TANAKA & WALDRON, Attorneys at Law as General Counsel (**enclosure**)
 - b. Consider Engagement of CliftonLarsonAllen for Management Services (**enclosures**)
 - i. Discuss Billing for the Overlay District
 - c. Consider Engagement of CliftonLarsonAllen for Accounting/PIF Collection Services (**enclosure**)
 - i. Discuss Timing of Costs Recognition
 - d. Discuss Engagement of District Engineering for Cost Certification Purposes
10. Legal Matters
 - a. Consider Approval of Intergovernmental Agreement with the City of Fort Collins Regarding the Service Plan (**enclosure**)
 - b. Consider Approval of Funding and Reimbursement Agreement (**enclosure**)
 - c. Discuss Taking Districts Inactive
11. Financial Matters
 - a. Federal Employer Identification Numbers, Colorado Sales Tax Exemption Numbers, and PDPA Numbers (**enclosure**)
 - b. Consider Approval to Establish Bank Accounts, Signers on the Account and Requiring Two Signatures on Checks
12. District Manager Report
 - a. Discuss Dropbox/Dissemination of Meeting Packets
13. Other Business
 - a. Next Meeting – 2018 Budget Hearing
14. Adjourn