

WILDGRASS METROPOLITAN DISTRICT

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NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Marc Gillotti	President	2022/May 2022
Martin Schuster	Treasurer	2020/May 2020
Eric R. Jonsen	Assistant Secretary	2022/May 2022
Heather McNicholas	Assistant Secretary	2022/May 2022
Jordan Wiens	Assistant Secretary	2020/May 2020
Lisa A. Jacoby	Secretary	

DATE: September 20, 2018
TIME: 11:00 a.m.
PLACE: Jonsen Law Firm, P.C.
555 Eldorado Boulevard
Broomfield, Colorado 80021

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda and confirm location of the meeting.

C. Review and approve Minutes of the June 14, 2018 Regular Meeting (enclosure).

II. PUBLIC COMMENT

A. _____

III. LEGAL MATTERS – **ADJOURN TO EXECUTIVE SESSION, IF NECESSARY, FOR THE FOLLOWING:**

A. Discussion regarding coalition of Broomfield citizens requesting support for mitigation of potential impacts of oil and gas within the proximity of the Wildgrass community.

IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims as follows (enclosures):

FUND	Period ending July 16, 2018	Period ending Aug. 14, 2018
General	\$ 3,439.05	\$ 2,562.42
Debt Service	\$ -0-	\$ -0-
Capital	\$ 13.70	\$ 3,119.88
Total Claims	\$ 3,452.75	\$ 5,682.30

- B. Review and approve payment of claims through the period ending September 20, 2018, as follows (to be distributed):

General Fund:	\$
Debt Service:	\$
Capital Projects Fund:	\$
Total:	\$

- C. Review and accept the August 31, 2018 unaudited financial statements (enclosure).

- D. Review proposals for accounting services (enclosures) and consider appointment of Accountant to the District.

1. Consider appointment of District Accountant to prepare the 2019 Budget and set date for public hearing to adopt the 2019 Budget for November 8, 2018 at 11:00 a.m.

V. MAINTENANCE AND CAPITAL IMPROVEMENT MATTERS

- A. Ratify approval of Green Landscape Solutions, LLC Change Order No. 11 for correction to typo in Trailhead B2 amount; difference between bond estimate in original contract and final expense, and additions and deletions to soft and hardscape elements to Trailheads D, E, F, G & J, for a deduct amount of <\$4,147.59> (enclosure).

- B. Discuss status of Sites 10 and 12 installations.

C. Discuss status of Site 13 discussions with Broomfield and status of engagement of Stoneleaf Design for Site 13 landscape design.

D. Discuss project warranty matters and status of trees not under warranty affected by high winds.

E. Discuss status of condition of Tennis Court Park (enclosure).

F. Discuss status of accounting of \$15,000 contribution made to the Master HOA for landscape improvements.

VI. ADJOURNMENT - **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 8, 2018**

Informational Enclosure:

- Memo regarding rates from Special District Management Services, Inc.