

CRYSTAL VALLEY METROPOLITAN DISTRICT NOS. 1 & 2

JOINT SPECIAL MEETING

7200 S. Alton Way, Suite C-400, Centennial, CO 80112

Wednesday, October 3, 2018

9:00 A.M.

District No. 1	District No. 2
Jerry Richmond, President Term to May 2020	Jerry Richmond, Director Term to May 2022
Joe Knopinski, Vice President Term to May 2022	Mark Turner, Vice President Term to May 2022
Gregory Brown, Treasurer Term to May 2022	Joe Knopinski, Assistant Secretary Term to May 2020
Jim Mill, Secretary Term to May 2020	Vacant Term to May 2022
Vacant Term to May 2022	Vacant Term to May 2020

AGENDA

1. Call to Order
2. Declaration of Quorum/Director Qualifications/Reaffirmation of Disclosures
3. Approval of Agenda
4. Acknowledge Resignation of Mr. Johnson
 - a. Discuss Director Vacancies
 - b. Consider Appointment of Directors (**enclosure**)
5. Election of Officers
6. Approval of Minutes from the October 24, 2017 Meeting (**enclosure**)
7. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
8. Legal Matters
 - a. Update on Town of Castle Rock’s Quinquennial Review (**enclosure**)
 - b. Annual Administrative Matters
 - i. Discuss Regular 2019 Meeting Schedule – First Wednesday of April, June, October and November at 5:00 P.M. at 2160 Fox Haven Drive.
 - ii. Consider Adoption of 2019 Annual Administrative Resolution (**enclosure**)
 - iii. Consider Ratification of 2017 Annual Reports (**enclosure**)
 - iv. Consider Approval of Notice to Electors Pursuant to § 32-1-809, C.R.S. (**enclosure**)
 - v. Consider Adoption of Resolution Designating the 24-Hour Posting Location (**enclosure**)
 - c. Insurance Matters
 - i. Consider Renewal of Property and Liability Schedule and Limits and SDA Membership for 2019 (**enclosure**)
 - d. Consultant Contracts

- i. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - ii. Consider Approval of Engagement Letter with Simmons & Wheeler, P.C. for Accounting Services (**enclosure**)
 - e. Consider Notice of Award and Approval of Contractor Agreement with Scott Contracting, Inc. for Sewer Outfall Project
 - i. Consider Ratification of Notice to Proceed
- 9. Financial Matters
 - a. Consider Approval of Payables/Financials (**enclosure**)
 - b. Public Hearings on 2018 Budget Amendments
 - i. Consider Adoption of Resolutions Amending 2018 Budget (**enclosure**)
 - c. Public Hearings on 2019 Budgets
 - i. Consider Adoption of Resolutions Approving 2019 Budget (**enclosure**)
 - d. Consider Ratification of 2017 Audits (**enclosure**)
 - e. Other Financial Matters
- 10. Construction Matters
- 11. Other Business
- 12. Adjourn