

ORGANIZATIONAL MEETING
JDV METROPOLITAN DISTRICT
Monday, December 3, 2018 at 5:30 p.m.
4311 CO-66, Longmont, CO

Dominick Sekich	Term to May 2022
Veronica Silbaugh	Term to May 2022
Nick Sekich, Jr.	Term to May 2022
John Sekich, III	Term to May 2020
Karen Sekich	Term to May 2020

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Administer Oaths of Office
5. Election of Officers
6. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Consider Adoption of Resolution Designating the District’s 24-hour Posting Location **(enclosure)**
 - b. Consider Adoption of Public Records Request Policy **(enclosure)**
 - c. Consider Resolution Adopting the Colorado Special District Records Retention Schedule **(enclosure)**
 - d. Consider Approval of Notice to Electors - § 32-1-809, C.R.S. **(enclosure)**
 - e. Acknowledge Recording of Special District Public Disclosure Document as required by § 32-1-104.8, C.R.S. **(enclosure)**
 - f. Consider Approval of Intergovernmental Agreement with Town of Mead Regarding the Service Plan **(enclosure)**
8. Insurance & Liability
 - a. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements **(enclosure)**
 - b. Discuss Insurance Requirements and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association **(enclosure)**

- c. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - d. Discuss Workers Compensation Coverage for 2019 Policy Period (**enclosure**)
 - e. Consider Approval of Property and Liability Insurance Limits and Deductibles (**enclosure**)
9. Engagement of Consultants
- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - b. Consider Approval of Engagement Letter with Simmons & Wheeler for Accounting Services (**enclosure**)
10. Legal Matters
- a. Discuss and Consider Adoption of 2018 and 2019 Annual Administrative Resolutions (**enclosure**)
 - b. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts (**enclosure**)
 - c. Consider Adoption of Resolution Establishing Meeting Locations and Dates (**enclosure**)
 - d. Consider Approval of Funding and Reimbursement Agreement (**enclosure**)
 - e. Consider Adoption of Infrastructure Acquisition Agreement (**enclosure**)
 - f. Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (**enclosure**)
 - g. Consider Approval of Policy Authorizing Investments in Accordance with State Statutes (**enclosure**)
 - h. Discuss and Consider Adoption of Resolution Regarding District's Intent to Reimburse Operations, Maintenance and Capital Expense Advances (**enclosure**)
11. Financial Matters
- a. Consider Approval and Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Number (**enclosure**)
 - b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
 - c. Public Hearing on 2018 Budget
 - i. Consider Approval of Resolution Adopting the 2018 Budget (**enclosure**)
 - d. Public Hearing on 2019 Budget
 - i. Consider Approval of Resolution Adopting the 2019 Budget (**enclosure**)
 - e. Consider Approval of Resolution Approving the Application for Exemption from Audit for the 2018 Fiscal Year (**enclosure**)
 - f. Other Financial Matters
12. Other Business
- a. Next Meeting
13. Adjourn