

**ORGANIZATIONAL MEETING
LANTERNS ROCK CREEK METROPOLITAN DISTRICT**

Thursday, December 13, 2018 at 11:00 a.m.

712 Main Street
Louisville, Colorado

Steven A. Erickson, Director	Term to May 2022
Michael J. Sinkey, Director	Term to May 2022
Kacey M. Funari, Director	Term to May 2022
Mary Ann Wilson, Director	Term to May 2020
Michael Funari, Director	Term to May 2020

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Administer Oaths of Office
5. Election of Officers
6. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
7. Administrative Matters
 - a. Consider Adoption of Resolution Designating the District's 24-hour Posting Location (*enclosure*)
 - b. Consider Adoption of Public Records Request Policy (*enclosure*)
 - c. Consider Resolution Adopting the Colorado Special District Records Retention Schedule (*enclosure*)
 - d. Consider Approval of Special District Disclosures/Notices
 - i. Disclosure re Debt and Taxes § 32-1-104.8, C.R.S. (*enclosure*)
 - ii. District Notice per Service Plan
 1. By District (*enclosure*)
 2. By Developer
8. Insurance & Liability
 - a. Discuss Director Liability Issues Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association (*enclosure*)
 - b. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (*enclosure*)
 - c. Authorize Filing of Exclusion of Uncompensated Public Officials form for 2019 Policy Period (*enclosure*)
 - d. Consider Approval of Property and Liability Insurance Limits and Deductibles (*enclosure*)

9. Engagement of Consultants

- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (*enclosure*)
- b. Consider Approval of District Accounting Services with Simmons & Wheeler, P.C. (*to be distributed*)
- c. Discuss District Engineer/Cost Certification Services for Public Improvements

10. Legal Matters

- a. Discuss and Consider Approval of Intergovernmental Agreement between the District and the Town of Superior (*enclosure*)
- b. Discuss and Consider Adoption of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (*enclosure*)
- c. Discuss and Consider Adoption of 2019 Annual Administrative Resolution (*enclosure*)
- d. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts (*enclosure*)
- e. Discuss and Consider Adoption of Resolution Regarding District's Intent to Reimburse Operations, Maintenance and Capital Expenditures with Proceeds of Future Tax-Exempt Bonds (*enclosure*)
- f. Discuss and Consider Approval of Administrative Funding and Reimbursement Agreement with Developer (*enclosure*)
- g. Discuss and Consider Approval of Infrastructure Acquisition and Reimbursement Agreement with Developer (*enclosure*)

11. Financial Matters

- a. Authorization for Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Number (*enclosure*)
- b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- c. Public Hearing on 2018 Budget
 - i. Consider Approval of Resolution Adopting the 2018 Budget (*enclosure*)
- d. Public Hearing on 2019 Budget
 - i. Consider Approval of Resolution Adopting the 2019 Budget (*enclosure*)
- e. Other Financial Matters

12. Other Business

- a. Next Meeting

13. Adjourn