

**ST. VRAIN LAKES METROPOLITAN DISTRICTS NOS. 1-4**  
**NOTICE AND AGENDA OF COORDINATED SPECIAL MEETING**

<b><u>BOARD OF DIRECTORS</u></b>	<b><u>OFFICE HELD</u></b>	<b><u>TERM EXPIRATION</u></b>
Marc Savela (Nos. 1-4)	President	May 2020 (Nos. 1-4)
Ashley Tarufelli (Nos. 1-4)	Secretary /Treasurer	May 2020 (Nos. 1-4)
Neil Simpson (Nos. 1-4)	Assistant Secretary	May 2022 (Nos. 1-4)
Shannon Robbins (No. 1-4)	Director	May 2022 (No. 1 / May 2020 Nos. 2-4)
David Carro (No. 1-4)	Director	May 2022 (No. 1 / May 2020 Nos. 2-4)

**DATE: December 12, 2018 (Wednesday)**

**TIME: 12:00 P.M.**

**PLACE: Carbon Valley Rec Center  
701 5<sup>th</sup> Street, Frederick, Colorado 80530**

***Conference Call: 1-888-617-3400/Passcode 968002#***

**AGENDA**

**I. ADMINISTRATIVE MATTERS**

- A. Call to order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of Potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Public Comments, limited to 3 minutes per person.
- E. Approval of August 8, 2018 special meeting Minutes, and ratify actions taken at the August 8, 2018 special meeting.
- F. Ratification of Slate of Officers.

**II. CAPITAL INFRASTRUCTURE ITEMS**

- A. Project Status Report.
- B. Consider Approval of Cost Certification Report #2.
- C. Consider Approval of Cost Certification Report #3.
- D. Update Regarding FEMA Closeout Project.

**III. FINANCIAL MATTERS**

- A. Consider Ratification of payment of claims for period ending November 30, 2018.
- B. Review Unaudited Financial Statements for the period ending September 30, 2018.
- C. Public Hearing regarding the Proposed Amended 2018 Budgets.
- D. Consider Adoption of Amended 2018 Budgets; Consider approval of Resolution to Amend Budget; and Appropriate Sums of Money.
- E. Public Hearing regarding the proposed 2019 Budget.
- F. Consider Adoption of 2019 Budget; Consider Approval of Resolution to Adopt Budget; Certify Mill Levies and Appropriate Sums of Money.
- G. Consider Ratification of Pinnacle Consulting Group, Inc. 2018 Additional Accounting Services Addendum to Service Agreement.
- H. Consider Ratification of Pinnacle Consulting Group, Inc. 2019 All-Inclusive Accounting Services Addendum to the Service Agreement.
- I. Consider Approval of 2019 Schedule of Fees.

#### **IV. MANAGEMENT & OPERATIONAL MATTERS**

- A. Manager's Report.
- B. Consider Adoption of 2019 Annual Administrative Resolution.
- C. Consider Approval of Kimley Horn Independent Contractor Agreement for District Engineering Services.
- D. Consider Ratification of 2018 Independent Contractor Agreements and Contract Modifications Report.
- E. Consider Approval of 2019 Facilities Operations and Maintenance Independent Contractor Agreements:
  - 1. CAM Services
  - 2. Colorado Vista
  - 3. Black Eagle Fence
  - 4. Brightview Landscape Services
  - 5. E3 Signs
  - 6. Fiske Electric
  - 7. Foothills Landscape Management
  - 8. High Plains Environmental Center
  - 9. OLM, Inc.
  - 10. Playground Safety Solutions
  - 11. Rocky Mountain Wildlife
  - 12. Solitude Lake Management
  - 13. Telsco Industries

#### **V. LEGAL MATTERS**

- A. Consider Approval of Resolution Certifying District Eligible Costs.
- B. Consider Approval of License Agreement between the Town of Firestone, St. Vrain Lakes Metropolitan District No. 1, and Barefoot LLC for Barefoot Lakes Regional Park Pier and Dock.
- C. Consider Approval of Park Maintenance and License Agreement between the Town of Firestone, St. Vrain Lakes Metropolitan District No. 1, and Barefoot LLC for Barefoot Lakes Regional Park.
- D. Consider Approval of Declaration of-Covenants Imposing and Implementing Firming Fees between Barefoot, LLC and St. Vrain Lakes Metropolitan District No. 1.
- E. Consider Approval of Agreement to Act as Receiving Agent for Firming Fee Collections between Barefoot LLC and St. Vrain Lakes Metropolitan District No. 1.
- F. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services.
- G. Request from Brookfield Residential to Collaborate with St. Vrain Lakes Metropolitan District No. 2 regarding Special Use Area in Filing 1 West of Eagle River Road.

#### **VI. OTHER MATTERS**

- A. Director Comments.

#### **VII. ADJOURNMENT**

The Districts' Board of Directors for these districts has determined to meet at the location stated above because there is no convenient location to meet within the Districts' boundaries. Such meeting location shall remain applicable for all future meetings. Should an individual require accommodation in order to participate at the meeting, the District requests that the individual contact the District's office in advance of the public meeting to provide notice of the requested accommodation.