

**ORGANIZATIONAL MEETING
40 NORTH METROPOLITAN DISTRICT**

February 27, 2019 at 4:00 p.m.

5723 Arapahoe Avenue, Suite 2B, Boulder, Colorado

Jason Markel	Term to May 2022
Gail Markel	Term to May 2022
Michael Markel	Term to May 2022
Joellen Domenico	Term to May 2020
Cindy Domenico	Term to May 2020

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Election of Officers
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the District. Comments will be limited to three (3) minutes.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Consider Adoption of Public Records Request Policy (**enclosure**)
 - b. Consider Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
7. Insurance & Liability
 - a. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
 - b. Discuss Insurance Requirements (public official’s liability, general liability, workers’ compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)
 - c. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - d. Discuss Obtaining Workers Compensation Coverage for 2019 (**enclosure**)
 - e. Consider Approval of Property and Liability Insurance Limits and Deductibles (**enclosure**)
8. Engagement of Consultants
 - a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - b. Consider Approval of Engagement Letter with Simmons & Wheeler for Accounting Services (**enclosure**)

9. Legal Matters

- a. Discuss and Consider Adoption of 2019 Annual Administrative Resolution (**enclosure**)
- b. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District (**enclosure**)
- c. Consider Approval of Funding and Reimbursement Agreement (**enclosure**)
- d. Consider Approval of Infrastructure Acquisition and Reimbursement Agreement (**enclosure**)
- e. Discuss and Consider Adoption of Resolution Regarding District's Intent to Reimburse Expenditures with the Proceeds of Future Tax Exempt Bonds (**enclosure**)

10. Financial Matters

- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Number (**enclosure**)
- b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
- c. Conduct Public Hearing on 2018 Budget and Consider Approval of Resolution Adopting the 2018 Budget (**enclosure**)
- d. Conduct Public Hearing on 2019 Budget and Consider Approval of Resolution Adopting the 2019 Budget (**enclosure**)
- e. Other Financial Matters

11. Other Business

- a. Next Meeting

12. Adjourn