

**NOTICE OF ORGANIZATIONAL MEETING & AGENDA
CASTLEVIEW METROPOLITAN DISTRICT NO. 2 20105**

East Mainstreet, Parker, Colorado, Room 154

February 4, 2019

11:30 A.M.

Rodney Alpert	Term to May 2020
Tanya Alpert	Term to May 2020
Neill Alpert	Term to May 2022
Carol J. Bransfield	Term to May 2022
Harvey Alpert	Term to May 2022

1. ADMINISTRATIVE MATTERS

- a. Call to Order
- b. Declaration of Quorum and Confirmation of Director Qualifications
- c. Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest
- d. Approval of Agenda

2. DIRECTOR MATTERS

- a. Election of Officers

3. PUBLIC COMMENT (Items not on the Agenda; Comments limited to three minutes per person)

4. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda. **Enclosures included in electronic packets; hard copies available upon request.**)

- a. Administrative Matters
 - i. Adoption of Resolution No. 2019-02-01: 2019 Annual Administrative Resolution (**enclosure**)
 - ii. Adoption of Resolution No. 2019-02-02: Providing for the Defense and Indemnification of Directors and Employees of the District (**enclosure**)
 - iii. Adoption of Resolution No. 2019-02-03: Adopting Colorado Special District Records Retention Schedule (**enclosure**)
 - iv. Adoption of Resolution No. 2019-02-04: Adopting Public Records Request Policy (**enclosure**)
 - v. Adoption of Resolution No. 2019-02-05: Designating the Location of Regular and Special Meetings Outside the District's Boundaries (**enclosure**)
 - vi. Approval of Intergovernmental Agreement with Town of Castle Rock, Colorado (as required by the Service Plan) (**enclosure**)
 - vii. Approval of Disclosure Notice (as required by the Service Plan) (**enclosure**)
- b. Consultant Matters
 - i. Approval of Engagement of WHITE BEAR ANKELE TANAKA & WALDRON as General Counsel (**enclosure**)
 - ii. Approval of Engagement of Simmons & Wheeler for Accounting Services (**enclosure**)
- c. Approval of Funding and Reimbursement Agreement (Operations and Maintenance) with Castleview, LLC (**enclosure**)

5. FINANCIAL MATTERS

- a. Approval of Opening of Checking Account
- b. Public Hearing on 2018 Budget and Consider Adoption of Resolution No. 2019-02-06: Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)

- c. Public Hearing on 2019 Budget and Consider Adoption of Resolution No. 2019-02-07: Adopting Budget, Imposing Mill Levy and Appropriating Funds (**enclosure**)

6. INSURANCE MATTERS

- a. Approval of SDA Membership and Intergovernmental Agreement with Colorado Special Districts Property and Liability Pool (**enclosures**)
- b. Approval of Insurance and Limits for Same (**enclosures**)
- c. Approval of Agency Fee Agreement with T. Charles Wilson for Insurance Broker Services (**enclosures**)

7. LEGAL MATTERS

- a. Discuss District Administrative Services Agreement with Castleview Metropolitan District No. 1
 - i. Consider Engagement of Special Counsel for Same (**enclosure**)
- b. Discuss Imposition of System Development Fees

8. DEVELOPMENT MATTERS

9. OTHER BUSINESS

- a. Next Regular Meeting – October 9, 2019 at 11:00 AM (2020 Budget Hearing)

10. ADJOURNMENT