

**JOINT ORGANIZATIONAL MEETING
COBBLESTONE METROPOLITAN DISTRICT NOS. 1-4**

February 20, 2019 at 11:00 a.m.
430 N. College Avenue, Suite 410
Fort Collins, CO

Max Moss, Director	Term to May 2022
Lisa Moss, Director	Term to May 2022
Emily Moss, Director	Term to May 2022
VACANT	Term to May 2020
VACANT	Term to May 2020

NOTICE OF JOINT ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Election of Officers
5. Public Comment
6. Administrative Matters:
 - a. Consider Adoption of 2019 Joint Annual Administrative Resolution (**enclosure**)
 - b. Consider Adoption of Resolution Designating the District's 24-hour Posting Location (**enclosure**)
 - c. Consider Adoption of Joint Public Records Request Policy (**enclosure**)
 - d. Consider Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
7. Liability/Insurance Matters
 - a. Discuss Director Liability Issues and Memorandum (**enclosure**)
 - b. Discuss and Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts (**enclosure**)
 - c. Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association (**enclosure**)
 - d. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services (**enclosure**)
 - e. Discuss Obtaining Works Compensation Coverage for 2019/Authorize Filing of Exclusion of Uncompensated Public Officials form for 2019 Policy Period (**enclosure**)
 - f. Consider Approval of Property and Liability Insurance Limits and Deductibles (**enclosure**)
8. Legal Matters
 - a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services (**enclosure**)
 - b. Discussion re Coordinating Service Agreement between District Nos. 1-4

- c. Consider Approval of Funding and Reimbursement Agreement with HF2M, Inc. **(enclosure)**
 - d. Consider Approval of Infrastructure Acquisition and Reimbursement Agreement with HF2M, Inc. **(enclosure)**
 - e. Consider Approval of Intergovernmental Agreement with the City of Greeley Regarding the Service Plan **(enclosure)**
9. Financial Matters
- a. Administrative Matters
 - i. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Number **(enclosure)**
 - ii. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
 - iii. Discussion re Engagement of Account for Accounting Services
 - b. Budget
 - i. Conduct Public Hearing on 2019 Budget
 - ii. Consider Approval of Resolution Adopting the 2019 Budget **(enclosure)**
10. Other Business
- a. Next Meeting
11. Adjourn